



## Library Board Meeting Agenda

### Indianapolis-Marion County Public Library

Notice Of The Regular Meeting  
May 23, 2022

Library Board Members Are Hereby Notified That The Regular Meeting  
Of The Board Will Be Held At The

Library Services Center  
2450 North Meridian Street, Room 226  
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items  
Dated This 19th Day Of May, 2022

The public is invited to view/listen  
to the Regular Meeting via a YouTube live stream link which will be  
available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Library Services Center.

JUDGE JOSE D. SALINAS  
President of the Library Board

### -- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

### 3. Public Comment and Communications

#### a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

#### b. Dear CEO Letters and Responses (at meeting)

#### c. Correspondence for the Board's general information. (at meeting)

### 4. Approval of Minutes

#### a. Regular Meeting, April 25, 2022 (enclosed)

### COMMITTEE REPORTS

### 5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

#### a. Report of the Treasurer – April 2022 (enclosed)

#### b. Resolution 29 – 2022 (Approval of CDW-G LLC Symantec Endpoint Security Complete Bundle Annual Subscription Quote) (enclosed)

- 6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
- 7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
  - a. **Resolution 30 – 2022** (Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project) (enclosed)
  - b. **Resolution 31 – 2022** (Approval to Award a Maintenance Services Contract for System-Wide Automated Material Handling Equipment) (enclosed)
- 8. Library Foundation Update (Dr. TD Robinson, Library Board Representative)**
- 9. Report of the Interim Chief Executive Officer**
  - a. **Confirming Resolutions:**
    - 1) **Resolution Regarding Finances, Personnel and Travel (32 – 2022)**  
  
Enclosed.
  - b. **Interim CEO May 2022 Update** (enclosed)

## **UNFINISHED BUSINESS**

**10.**

## **NEW BUSINESS**

**11.**

## **DISCUSSION AND AGENDA BUILDING**

**12. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**June 2022 –**

## **INFORMATION**

### **13. Materials**

- a. **Notes of May 10, 2022 Facilities Committee Meeting** (enclosed)
- b. **Notes of May 12, 2022 Finance Committee Meeting** (enclosed)

### **14. Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events**

- a. **Board Meeting Schedule for 2022** will be updated as necessary throughout the year.
- b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).

### **15. Notice of Special Meetings**

### **16. Notice of Next Regular Meeting**

Monday, June 27, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

### **17. Other Business**

## 18. Adjournment



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
MINUTES OF THE REGULAR MEETING  
APRIL 25, 2022

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The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, April 25, 2022 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. **Roll Call**

Members present in person: Mr. Biederman, Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Judge Salinas and Ms. Tribble.

Members absent: Rev. Robinson.

3. **Public Comment and Communications**

a. **Public Comment**

The Public was invited to the Board Meeting.

Judge Salinas shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library’s Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

At this time, Alexandria Moore, President of the Library’s Staff Association,

addressed the Board. She provided invitations and then personally invited all Board members to attend the Association's upcoming May Breakfast on May 2, 2022.

- b. **Dear CEO Letters and Responses** were distributed for the Board's information.
- c. **Correspondence** for the Board's general information was distributed.

#### 4. **Approval Of Minutes: Executive Session, Regular and Special Meetings**

##### a. **Executive Session, March 25, 2022**

The minutes from the Executive Session held March 25, 2022 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Abstain	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

##### b. **Regular Meeting, March 28, 2022**

The minutes from the Regular Meeting held March 28, 2022 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Ms. Tribble, and the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

### **COMMITTEE REPORTS**

#### 5. **Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)**

##### a. **Report of the Treasurer – March 2022**

Carolyn Adams, Interim CFO, reviewed the Report of the Treasurer that had been distributed to the Board.

She noted that there is nothing unusual about the first quarter numbers. Actual revenues are approximately \$1.34 million and our year-to-date expenditures are \$9.80 million.

Dr. Murtadha made the motion, which was seconded by Ms. Payne that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

b. **Resolution 18 – 2022** (Transfer Between Classifications and Accounts)

Ms. Adams reviewed the information contained in Resolution 18 – 2022. She pointed out that the Library will move funds from Security Services to Appointed Salaries.

After full discussion and careful consideration of Resolution 18 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 18 – 2022, the Transfer Between Classifications and Accounts.

Resolution 18 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 19 – 2022** (Approval of OCLC, Inc. Cataloging, Metadata and Interlibrary Loan Subscription Services Agreement Renewal)

It was explained that the Library wishes to utilize the OCLC Cataloging, Metadata and Interlibrary Loans services for the period of July 1, 2022 to June 30, 2023. The annual cost is not to exceed \$130,000.

After full discussion and careful consideration of Resolution 19 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 19 – 2022, the Approval of OCLC, Inc. Cataloging, Metadata and Interlibrary Loan Subscription Services Agreement Renewal.

Resolution 19 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.



d. **Resolution 20 – 2022** (Approval of Baker & Taylor Book Leasing/High Demand Services Agreement Renewal)

Ms. Adams commented that this program provides tools to manage and acquire approximately 6,684 forthcoming high-demand titles efficiently and quickly so IndyPL can meet public demand. The Library will pay Baker & Taylor a total of \$114,898 for the subscription period of May 1, 2022 through April 31, 2023.

After full discussion and careful consideration of Resolution 20 – 2022, the resolution was adopted on the motion of Ms. Payne, and seconded by Ms. Tribble, to approve Resolution 20 – 2022, the Approval of Baker & Taylor Book Leasing/High Demand Services Agreement Renewal.

Resolution 20 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

6. **Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**

Ms. Tribble, Chair of the Diversity, Policy and Human Resources Committee, shared information about the ongoing CEO Search.

She mentioned that the Search is on schedule. The position will be posted from May 9, 2022 until June 26, 2022. Ms. Tribble also noted that the first meeting of the CEO Search Committee will take place this Thursday, April 28, 2022.

a. **Resolution 21 – 2022** (Amend Staff Agreement for Sunday Credit)

Tisha Galarce, Interim HR Director, described Resolution 21 – 2022 to Amend Staff Agreement for Sunday Credit.

Employees not represented by the Union in Public Service and Collection Management positions will earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay.

After full discussion and careful consideration of Resolution 21 – 2022, the resolution was adopted on the motion of Ms. Tribble, and seconded by Ms. Payne, to approve Resolution 21 – 2022 to Amend Staff Agreement for Sunday Credit.

Resolution 21 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 22 – 2022** (Sunday Credit and Schedule Policy)

Ms. Galarce discussed Resolution 22 – 2022 the Sunday Credit and Schedule Policy.

She described the two policies before the Board for approval, namely, Policy 249.7 Sunday Credit and Policy 245.2 Sunday Schedule. They allow the Library employees in Public Service or Collection Management positions to earn a Sunday Credit for each Sunday shift worked that is equal to 1.5 times their calculated hourly rate of pay.

After full discussion and careful consideration of Resolution 22 – 2022, the resolution was adopted on the motion of Ms. Tribble, and seconded by Ms. Payne, to approve Resolution 22 – 2022 for the Sunday Credit and Schedule Policy.

Resolution 22 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

7. **Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**

a. **Resolution 23 – 2022** (Approval to Award a Construction Services Contract for the Glendale Replacement Branch Solar Photovoltaic System Project)

Adam Parsons, Facilities Director, reviewed the information contained in Resolution 23 – 2022.

He advised that the Facilities Committee was recommending that the contract for the Glendale Replacement Branch Solar Photovoltaic System Project be awarded to Telamon Energy of Carmel, Indiana in the amount of \$293,327.02. Telamon is an Indiana company with the knowledge, experience and resources to satisfactorily complete the work. The work will be funded by the Project Bond Fund.

After full discussion and careful consideration of Resolution 23 – 2022, the resolution was adopted on the motion of Mr. Bigsbee, and seconded by Dr. Murtadha, to approve Resolution 23 – 2022 for the Approval to Award a Construction Services Contract for the Glendale Replacement Branch Solar Photovoltaic Systems.

Resolution 23 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 24 – 2022** (Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic System Project)

Mr. Parsons discussed Resolution 24 – 2022.

It was explained that the Facilities Committee was recommending that Telamon Energy be awarded a construction services contract for the Fort Ben Branch Solar Photovoltaic System Project for a total cost of \$256,813.11. The work will be funded by the Project Bond Fund.

After full discussion and careful consideration of Resolution 24 – 2022, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Dr. Murtadha, to approve Resolution 24 – 2022 for the Approval to Award a Construction Services Contract for the Fort Ben Branch Solar Photovoltaic Systems.

Resolution 24 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 25 – 2022** (Approval to Award a Construction Services Contract for the Spades Park Branch Lighting Upgrade Project)

It was noted by Mr. Parsons that the Committee was recommending that a construction services contract be awarded for the Spades Park Branch Lighting Upgrade Project to Richard Lopez Electrical, LLC, Indianapolis, Indiana for a total cost of \$96,883. The work will replace fluorescent and HID fixtures with new LED fixtures. It will also improve the overall light level and light distribution in the branch. The work will be funded by the Energy Improvements Bond Fund.

After full discussion and careful consideration of Resolution 25 – 2022, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Mr. Biederman, to approve Resolution 25 – 2022 for the Approval to Award a Construction Services Contract for the Spades Park Branch Lighting Upgrade Project.

Resolution 25 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

- d. **Resolution 26 – 2022** (Approval to Award a Construction Services Contract for the Central Library Atrium Carpet Replacement Project)

Mr. Parsons then discussed Resolution 26 – 2022. He advised that the carpet in the Atrium and meeting rooms at Central Library has reached the end of its service life. The Committee is recommending that the Library award a construction services contract for carpet replacement to ICC Floors, Indianapolis, Indiana for a cost of \$93,580.

After full discussion and careful consideration of Resolution 26 – 2022, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Mr. Biederman, to approve Resolution 26 – 2022 for the Approval to Award a Construction Services Contract for the Central Library Atrium Carpet Replacement Project.

Resolution 26 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

## 8. **Library Foundation Update**

Roberta Jagers, Library Foundation President, reviewed the information contained in the April 2022 Update.

### **News**

The Foundation is proud to support the Meet the Artists Exhibit and Gala, the Name Engraving Project and the Center for Black Literature and Culture which recently upgraded its multi-media capabilities. Congratulations and thank you to all Library staff, Board members and volunteers involved.

### **Donors**

The Foundation thanks 162 donors who made gifts last month. The following are our top corporate and Foundation donors:

92.3 WTTS  
Barnes & Thornburg LLP

CD-COM Systems Midwest, Inc.  
 Indianapolis Colts  
 Kiwanis Foundation of Indianapolis, Inc.  
 Lilly Endowment Inc.  
 Live Nation Worldwide, Inc.  
 Louise Lage Kirtland and Hugh C. Kirtland Endowment Fund  
 Meijer-East Washington Street  
 Nina Mason Pulliam Charitable Trust

### **Program Support**

This month, the Library Foundation is proud to provide more than \$80,000 to the Library. Examples of major initiatives supported include On the Road to Reading – Bunny Bags, Summer Reading Program Kickoff Celebrations and CBLC Bookfest & Juneteenth Celebration.

## **9. Report of the Interim Chief Executive Officer**

Nichelle Hayes, Interim Chief Executive Officer, provided the following report to the Board for April 2022:

My first month has been an exciting whirlwind. I have been meeting with staff, attending events and keeping the library running with everyone's help.

Meet the Artist, April 2, 2022, was amazing. Kudos to the entire African American History Committee for an incredible event. Some of you might not be aware that AAHC began in 1978 and is the longest running IndyPL Committee. This is the first year back after being virtual due to the pandemic. I saw many of you there. Special Kudos to Tony Radford & Cordia Watkins for keeping everything running smoothly.

On April 4th I attended the Day of Reflection at The Kennedy King Memorial Initiative (KKMI). A wreath was laid to honor the life of Dr. King at the Landmark for Peace Memorial sculpture located in Dr. Martin Luther King Jr. Park. This is a good time to reflect and channel the spirit of equality and compassion so central to both Dr. Martin Luther King & Robert F. Kennedy, which are still so relevant today.

I have met with the Executive Committee Meeting several times, collectively and individually. We are still working with Gwen Crider, consultant, who is helping us to help build the team's capacity to initiate and lead change.

We have had two ground breakings in the last month. First, Fort Benjamin Harrison Branch where Shelly Peak is the manager. And last, Glendale where Judy Gray is the manger. Mike Coghlan and the Communications Team did a fantastic great job! Both events were well attended.

I will be scheduling time to speak to all departments/branches over the next few months. Prior to that, I'm available to speak to anyone who has a concern. I do anticipate a Town Hall in the next 4 weeks or so. I have already spoken to many staff over the last 4 weeks.

We are dealing with some plumbing challenges at Central. The current determination is that there is an issue with the line and it is actually the responsibility of Citizens Gas. This is a major undertaking and will take a while to solve.

Gordon Plumbing was able to get a camera in the pipe, and they saw that there is a low point in the pipe past our property line. They are working with Citizens and the City to see when a repair can get scheduled. At the moment, Gordon's best guess is that it will be at least a month, as Citizens will need to do their own inspection then schedule their repair team. Repair time is also unknown, as Gordon was only able to identify the issue (the low pipe) but not the underlying problem.

We are suggesting having Gordon upgrade the cleanout access pipe to a larger size. This would allow all the necessary equipment to be placed in the cleanout in case of future issues. It would be good to have Citizens and Gordon onsite at the same time, and we are trying to coordinate that. We are also working to get a quote from Gordon for the project, but it somewhat depends on the extent of the Citizens work.

On April 13, 2022, there was a forecast of severe weather. Because of that Adam Parsons, Facility Director, suggested we close early due to safety concerns for staff and patrons. I agreed and we closed at 3PM. Staff and patrons were notified.

This past weekend began the early voting cycle at Pike Branch! We opened on Saturday and saw an amazing 183 people come through our doors, casting their votes. We got a lot of comments about how glad they were to vote here, how much they love the library, and how they thought this was the best spot for early voting in all of Pike township. We had the most voters at any Marion County Early Voting Center on Saturday! Our Seed Library got a lot of activity Saturday, as the line went past Anika's display. Sunday was a bit slower, but steady, with another 119 voters.

My primary goals are to address our compensation and capacity challenges. Members of EC are working to see how we can affect change to make the working environment that best it can be.

I am encouraging everyone to take care of their overall health. We have had some great classes, Tai Chi, Meditation, etc. that Kirsten Weaver has sent out. Please take advantage of them if you are able. We also have the EAP (Employee Assistance Program) reach out to HR if you have questions about using this benefit.

Committed to our Mission to promote "Lifelong Learning."

Nichelle M. Hayes MPA, MLS

Interim CEO

a. **Confirming Resolutions**

Ms. Hayes reminded the Board that this is a routine, procedural action. She is recommending Resolution 27 - 2022 Regarding Finances, Personnel and Travel to the Board for approval.

1) **Resolution Regarding Finances, Personnel and Travel (27– 2022)**

Ms. Payne made the motion, which was seconded by Dr. Murtadha, to approve Resolution 27 – 2022, the Resolution Regarding Finances, Personnel and Travel.

Resolution 27 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

**UNFINISHED BUSINESS**

10. None.

**NEW BUSINESS**

Judge Salinas requested Board approval to bring Resolution 28 – 2022 (Resolution on Grievance Review) before them for consideration.

Mr. Bigsbee made the motion, which was seconded by Ms. Tribble, that the Board be allowed to consider Resolution 28 – 2022. The motion was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

11. **Resolution 28 – 2022 (Resolution on Grievance Review)**

Ms. Tribble, as Chair of the Diversity, Policy and Human Resources Committee, advised that the Committee had received information and heard the grievance.

Judge Salinas asked for a motion to approve Resolution 28 – 2022 adopting and approving the recommendations and findings of the Committee.

After full discussion and careful consideration of Resolution 28 – 2022, there was a motion by Ms. Tribble which was seconded by Ms. Payne, to approve Resolution 28 – 2022.

Resolution 28 – 2022 was approved on the following roll call vote:

Mr. Biederman – Aye                      Ms. Payne – Aye  
Mr. Bigsbee – Aye                         Judge Salinas – Aye  
Dr. Murtadha – Aye                        Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

Judge Salinas advised that the decision of the Board adopting the recommendation of the Committee approved this evening will be provided to the Grievant.

On other matters ---

At this time, Ms. Payne commented that she was at the Pike Branch from 10:00 a.m. to 3:00 p.m. this past Saturday for the Primary/voting activities. It was a very welcoming atmosphere. She was very proud of the staff at Pike who made certain everything went well.

Judge Salinas reminded everyone that May 3, 2022 is voting day for the Primary Election.

Ms. Hayes also mentioned the recent Glendale Branch Groundbreaking. There was a great turnout of both patrons and staff. Mike Coghlan from Facilities did a good job with the logistics for the event.

#### **AGENDA BUILDING**

- 12. Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

**May 2022**                      -                      None

#### **INFORMATION**

- 13. Materials**

a. **Notes of April 12, 2022 Facilities Committee Meeting**

- 14. Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information**

a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.  
b. **Library Programs/Free Upcoming Events** may be found at [attend.indypl.org](http://attend.indypl.org).



**15. Notice of Special Meetings**

None.

**16. Notice of Next Regular Meeting**

Monday, May 23, 2022, at the Library Services Center, 2450 North Meridian Street,  
at 6:30 p.m.

**17. Other Business**

None.

**18. Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:15 p.m.

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Ray Biederman, Secretary to the Board



**Indianapolis-Marion County Public Library**  
**Report of the Treasurer for April 2022**  
**Prepared by Accounting for the May 23, 2022 Board Meeting**

**5a**

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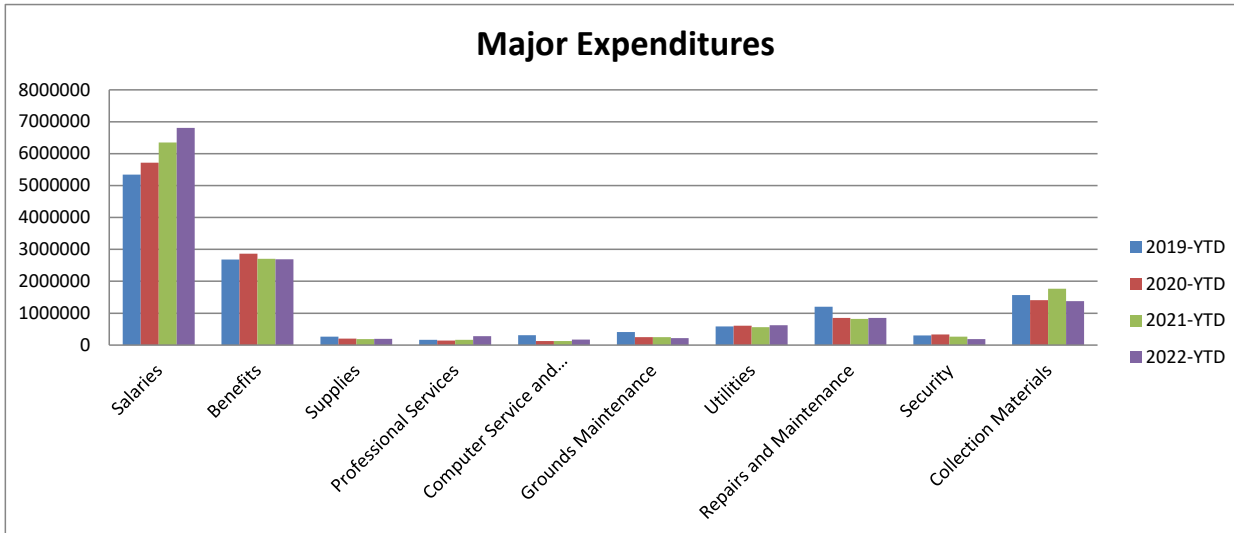
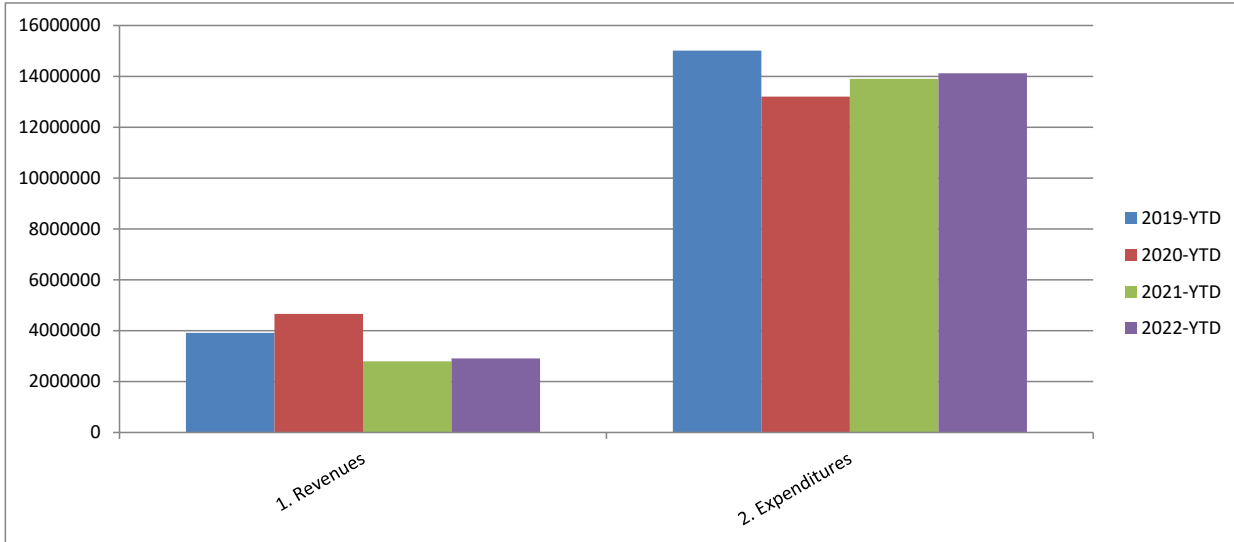
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**Indianapolis-Marion County Public Library  
Operating Fund Revenues and Expenditures  
Month Ended April 30, 2022**

<b>Revenue</b>		<b>Annual</b>			<b>% Budget Received</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 4/30/2022</b>	<b>Actual YTD 4/30/2022</b>	
Property Taxes	31	39,360,044	1,076,000	1,076,000	3%
Intergovernmental	33	8,217,875	375,902	1,503,610	18%
Fines & Fees	35	131,001	13,818	44,535	34%
Charges for Services	34	582,908	53,909	163,616	28%
Miscellaneous	36	704,520	44,983	119,345	17%
<b>Total</b>		<b>48,996,348</b>	<b>1,564,612</b>	<b>2,907,106</b>	<b>6%</b>

<b>Expenditures</b>		<b>Annual</b>			<b>% Budget Spent</b>
		<b>2022 Revised Budget</b>	<b>Actual MTD 4/30/2022</b>	<b>Actual YTD 4/30/2022</b>	
Personal Services & Benefits	41	31,547,993	3,177,617	9,497,104	30%
Supplies	42	1,356,987	18,365	196,624	14%
Other Services and Charges	43	17,730,954	900,584	3,846,894	22%
Capital Outlay	44	3,289,833	219,977	583,887	18%
<b>Total</b>		<b>53,925,767</b>	<b>4,316,544</b>	<b>14,124,509</b>	<b>26%</b>

**Indianapolis-Marion County Public Library  
Chart Overview  
Month Ended April 30, 2022**



**Indianapolis-Marion County Public Library**  
**Fund 101- Operating Fund - Detailed Income Statement**  
**Month Ended April 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>TAXES</b>						
311000 PROPERTY TAX	47,890,298	47,890,298	1,076,000	1,076,000	-	46,814,298
311300 PROPERTY TAX CAPS	(8,530,254)	(8,530,254)	-	-	-	(8,530,254)
<b>TAXES Total</b>	<b>39,360,044</b>	<b>39,360,044</b>	<b>1,076,000</b>	<b>1,076,000</b>	<b>-</b>	<b>38,284,044</b>
<b>INTERGOVERNMENTAL</b>						
332200 E-RATE REVENUE	240,000	240,000	13,151	52,603	-	187,397
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	-	-	-	319,007
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	-	-	-	2,989,778
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	1,284,861	-	2,569,723
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	166,146	-	332,252
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	-	-	-	294,870
339000 IN LIEU OF PROP. TAX	21,238	21,238	-	-	-	21,238
<b>INTERGOVERNMENTAL Total</b>	<b>8,217,875</b>	<b>8,217,875</b>	<b>375,902</b>	<b>1,503,610</b>	<b>-</b>	<b>6,714,265</b>
<b>CHARGES FOR SERVICES</b>						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	28,819	99,642	-	180,358
347602 FAX TRANSMISSION REVENUE	74,468	74,468	8,462	34,316	-	40,152
347603 PROCTORING EXAMS	4,130	4,130	100	321	-	3,809
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	2,202	7,356	-	(4,856)
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	2,488	3,330	-	17,965
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	4,670	6,275	-	10,892
347608 SECURITY SERVICES REVENUE	33,183	33,183	2,880	3,990	-	29,193
347609 EVENT SECURITY	-	-	924	1,191	-	(1,191)
347620 CAFE REVENUE	16,325	16,325	-	1,710	-	14,615
347621 CATERING REVENUE	78,840	78,840	3,363	5,486	-	73,354
<b>CHARGES FOR SERVICES Total</b>	<b>582,908</b>	<b>582,908</b>	<b>53,909</b>	<b>163,616</b>	<b>-</b>	<b>419,292</b>
<b>FINES</b>						
351200 FINES	115,622	115,622	12,918	40,992	-	74,630
351201 OTHER CARD REVENUE	1,385	1,385	195	975	-	410
351202 HEADSET REVENUE	6,795	6,795	239	911	-	5,884
351203 USB REVENUE	5,332	5,332	369	1,207	-	4,125
351204 LIBRARY TOTES	1,867	1,867	97	450	-	1,417
<b>FINES Total</b>	<b>131,001</b>	<b>131,001</b>	<b>13,818</b>	<b>44,535</b>	<b>-</b>	<b>86,466</b>
<b>MISCELLANEOUS</b>						
360000 MISCELLANEOUS REVENUE	5,434	5,434	361	727	-	4,707
360001 REVENUE ADJUSTMENT	-	-	-	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	4,438	13,948	-	55,662
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	8,129	42,860	-	110,024
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	3,080	4,710	-	38,789
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	1,710	2,460	-	19,045
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	600	750	-	2,051
367004 OTHER GRANTS	225,000	225,000	-	-	-	225,000
<b>MISCELLANEOUS Total</b>	<b>520,733</b>	<b>520,733</b>	<b>18,317</b>	<b>65,457</b>	<b>-</b>	<b>455,276</b>
<b>OTHER FINANCING SRCS</b>						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	-	-	-	3,787

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	26,665	26,665	-	(21,665)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	-	27,048	-	147,952
399001 INSURANCE REIMBURSEMENTS	-	-	-	175	-	(175)
<b>OTHER FINANCING SRCS Total</b>	<b>183,787</b>	<b>183,787</b>	<b>26,665</b>	<b>53,888</b>	<b>-</b>	<b>129,899</b>

<b>REVENUE Total</b>	<b>48,996,348</b>	<b>48,996,348</b>	<b>1,564,612</b>	<b>2,907,106</b>	<b>-</b>	<b>46,089,242</b>
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**EXPENSE**

**PERSONAL SERVICES**

411000 SALARIES APPOINTED STAFF	19,496,401	19,758,666	2,130,904	6,421,445	-	13,337,222
412000 SALARIES HOURLY STAFF	1,789,546	1,799,046	132,176	388,136	-	1,410,910
413000 WELLNESS	46,125	46,125	1,082	7,015	9,307	29,803
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,898	13,392	-	32,689
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	-	6,400	14,400	5,369
413003 TUITION ASSISTANCE	30,750	30,750	-	7,877	-	22,873
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,663,988	165,579	496,989	-	1,166,998
413300 PERF/INPRS	2,797,356	2,825,165	197,727	791,892	-	2,033,274
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,085,189	543,966	1,355,507	-	3,729,682
413600 GROUP LIFE INSURANCE	40,723	40,723	2,284	8,452	-	32,271
<b>PERSONAL SERVICES Total</b>	<b>31,208,200</b>	<b>31,547,993</b>	<b>3,177,617</b>	<b>9,497,104</b>	<b>26,011</b>	<b>22,024,879</b>

**SUPPLIES**

421500 OFFICE SUPPLIES - FAC/PURCH	537,048	558,486	5,507	23,572	102,991	431,922
421600 LIBRARY SUPPLIES	100,000	137,544	345	50,482	35,005	52,058
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,476	6,322	85,301	28,664	253,512
422210 GASOLINE	44,880	45,602	2,626	6,361	18,478	20,763
422250 UNIFORMS	16,320	18,249	71	1,567	433	16,249
422310 CLEANING & SANITATION	169,950	176,270	3,495	29,342	10,167	136,761
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	28,482	24,878
<b>SUPPLIES Total</b>	<b>1,258,678</b>	<b>1,356,987</b>	<b>18,365</b>	<b>196,624</b>	<b>224,220</b>	<b>936,142</b>

**OTHER SERVICES AND CHARGES**

431100 LEGAL SERVICES	219,000	341,500	-	92,043	31,203	218,254
431500 CONSULTING SERVICES	327,900	800,284	51,012	184,426	413,980	201,878
432100 FREIGHT & EXPRESS	12,070	12,605	1,309	3,779	535	8,291
432200 POSTAGE	65,265	65,265	-	-	-	65,265
432300 TRAVEL	34,380	34,380	468	524	-	33,856
432400 DATA COMMUNICATIONS	280,400	291,777	31,636	95,267	-	196,510
432401 CELLULAR PHONE	11,602	11,602	838	3,249	-	8,353
432500 CONFERENCES	94,000	74,000	9,655	9,655	3,050	61,295
432501 IN HOUSE CONFERENCE	124,560	137,219	53,469	73,613	19,235	44,371
433100 OUTSIDE PRINTING	103,000	116,915	1,517	19,798	7,949	89,168
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	152	936	-	874
434100 WORKER'S COMPENSATION	176,927	176,927	20,129	40,258	-	136,669
434200 PACKAGE	275,575	275,575	40,090	80,179	-	195,396
434201 EXCESS LIABILITY	11,802	11,802	5,005	10,010	-	1,792
434202 AUTOMOBILE	22,342	22,342	5,599	10,748	-	11,594
434500 OFFICIAL BONDS	1,140	1,140	-	975	-	165
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	-	20,000	10,000	500
435100 ELECTRICITY	1,300,000	1,372,228	-	301,364	865,677	205,187
435200 NATURAL GAS	190,000	201,640	11,237	61,805	59,835	80,000
435300 HEAT/STEAM	408,194	431,974	23,532	109,574	264,206	58,194
435400 WATER	87,574	90,200	1,949	15,374	67,491	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	26,665	85,963	492,029	8,072

	<b>Original Budget</b>	<b>Revised Budget</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>Available Budget</b>
435500 STORMWATER	28,512	28,512	11,780	11,949	12,286	4,277
435900 SEWAGE	100,725	102,747	1,900	14,719	83,705	4,323
436100 REP & MAINT-STRUCTURE	748,606	926,990	57,883	300,215	310,873	315,902
436101 ELECTRICAL	487,437	509,422	39,071	76,303	225,224	207,895
436102 PLUMBING	102,000	104,263	14,271	21,620	45,898	36,745
436103 PEST SERVICES	35,700	40,760	-	6,861	22,199	11,700
436104 ELEVATOR SERVICES	165,000	194,720	18,460	56,676	61,132	76,912
436110 CLEANING SERVICES	1,370,000	1,451,974	68,990	284,614	308,971	858,390
436200 REP & MAINT-EQUIPMENT	221,340	234,492	6,170	16,338	71,755	146,400
436201 REP & MAINT-HEATING & AIR	523,974	606,571	14,100	78,309	120,859	407,403
436202 REP & MAINT -AUTO	64,260	71,988	1,733	8,335	8,400	55,253
436203 REP & MAINT-COMPUTERS	401,420	401,420	27,756	92,509	127,941	180,970
437200 EQUIPMENT RENTAL	87,869	87,869	7,940	20,633	27,790	39,446
437300 REAL ESTATE RENTAL	343,575	343,575	938	77,006	17,500	249,069
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	5,833	22,319	46,975	15,500
439601 SNOW REMOVAL	419,910	419,910	-	156,250	95,250	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	7,685	36,451	188,974	129,737
439800 DUES & MEMBERSHIPS	58,880	60,195	15,500	19,525	2,311	38,359
439901 COMPUTER SERVICES	566,634	578,696	20,087	37,534	7,249	533,913
439902 PAYROLL SERVICES	145,000	145,000	8,891	39,949	-	105,052
439903 SECURITY SERVICES	1,255,543	1,080,808	29,452	184,210	502,891	393,707
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	6,626	22,746	-	45,543
439905 OTHER CONTRACTUAL SERVICES	687,476	732,895	53,008	162,816	253,059	317,020
439906 RECRUITMENT EXPENSES	44,000	44,000	811	10,075	-	33,925
439907 EVENTS & PR	77,200	97,515	14,354	36,050	11,375	50,090
439910 PROGRAMMING	77,950	77,950	900	6,145	4,684	67,121
439911 PROGRAMMING-JUV.	150,750	153,800	4,031	16,837	6,791	130,172
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	-	25,000
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	178,153	810,362	-	2,474,534
451100 AUDIT FEES	15,000	30,000	-	-	15,000	15,000
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>16,587,199</b>	<b>17,730,954</b>	<b>900,584</b>	<b>3,846,894</b>	<b>4,814,282</b>	<b>9,069,778</b>
<b>CAPITAL</b>						
445100 CAPITAL - FURNITURE	50,000	61,762	-	17,201	11,762	32,799
445301 COMPUTER EQUIPMENT	200,000	200,000	-	-	-	200,000
449000 BOOKS & MATERIALS	3,002,000	3,008,571	219,977	566,686	-	2,441,885
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
<b>CAPITAL Total</b>	<b>3,252,000</b>	<b>3,289,833</b>	<b>219,977</b>	<b>583,887</b>	<b>31,262</b>	<b>2,674,684</b>
<b>EXPENSE Total</b>	<b>52,306,077</b>	<b>53,925,767</b>	<b>4,316,544</b>	<b>14,124,509</b>	<b>5,095,775</b>	<b>34,705,483</b>

**Indianapolis-Marion County Public Library**  
**Cashflow Projections - Operating Fund**  
**January 1 - December 31, 2022**

	Actual January	Actual February	Actual March	Actual April	Projected May	Projected June	Projected July	Projected August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
<b>Beginning Balance</b>	\$ 36,055,821	\$ 33,774,506	\$ 31,323,579	\$ 27,717,750	\$ 24,841,371	\$ 23,972,007	\$ 39,365,891	\$ 35,771,760	\$ 32,322,169	\$ 27,449,494	\$ 25,382,754	\$ 24,089,007	\$ 36,055,821	\$ 36,055,821	
<b>Receipts:</b>															
PROPERTY TAX	311000	-	-	1,076,000	2,755,203	17,228,220	-	-	-	1,574,402	2,361,603	14,364,614	39,360,044	39,360,044	-
E-RATE REVENUE	332200	13,151	13,151	13,151	20,118	50,163	12,014	29,958	15,707	10,960	40,640	10,958	243,121	240,000	3,121
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	114,497	-	-	-	-	-	204,510	319,007	319,007	-
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,540,334	-	-	-	-	-	1,449,444	2,989,778	2,989,778	-
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,581	3,854,584	(3)
COUNTY OPTION INCOME TAX	335500	41,536	41,536	41,536	41,536	57,964	40,021	40,021	40,021	40,021	40,021	40,021	504,259	498,398	5,861
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	147,435	-	-	-	-	-	147,435	294,870	294,870	-
IN LIEU OF PROP TAX	339000	-	-	-	-	8,992	-	-	-	-	-	12,246	21,238	21,238	-
COPY MACHINE REVENUE	347600	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PUBLIC PRINTING REVENUE	347601	19,917	22,043	28,862	28,819	23,328	25,523	25,845	26,517	23,048	22,048	21,013	291,362	280,000	11,362
FAX TRANSMISSION REVENUE	347602	8,047	7,808	9,998	8,462	5,723	7,066	6,845	7,494	6,645	5,768	5,721	85,242	74,468	10,774
PROCTORING EXAMS	347603	28	109	85	100	209	619	802	118	481	203	225	3,168	4,130	(962)
PLAC CARD DISTRIBUTION REVENUE	347604	-	-	-	-	55,000	-	-	-	-	-	-	55,000	55,000	-
USAGE FEE REVENUE	347605	-	-	5,134	2,202	2	15	5	-	1,109	2	2	1,354	9,846	2,500
SET-UP & SERVICE - TAXABLE	347606	-	150	692	2,488	-	2,235	6,044	4,789	5,148	342	1,710	24,169	21,295	2,874
SET-UP & SERVICE - NON-TAXABLE	347607	-	975	630	4,670	-	1,198	2,567	3,047	3,080	3,080	3,311	22,413	17,167	5,246
SECURITY SERVICES REVENUE	347608	-	360	750	2,880	-	3,329	8,490	2,644	4,162	5,161	3,329	5,383	36,508	33,183
EVENT SECURITY	347609	-	27	240	924	-	-	-	-	-	-	-	1,191	-	1,191
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFE REVENUE	347620	611	524	575	-	867	935	1,464	2,009	2,011	1,957	2,203	2,027	15,083	16,325
CATERING REVENUE	347621	2,123	-	-	3,363	6,000	5,684	8,322	3,791	5,000	4,266	6,000	18,000	62,551	78,840
FINES	351200	8,406	7,856	11,813	12,918	10,053	12,867	10,763	11,724	11,293	8,850	8,101	8,319	115,622	(16,289)
OTHER CARD REVENUE	351201	325	325	130	195	69	139	85	85	85	174	139	2,047	1,385	662
HEADSET REVENUE	351202	242	206	224	239	483	716	855	660	721	779	597	6,345	6,795	(450)
USB REVENUE	351203	231	178	450	369	407	415	411	623	532	376	368	4,740	5,332	(592)
LIBRARY TOTES	351204	87	118	148	97	200	383	157	155	197	164	157	399	2,003	1,867
MISCELLANEOUS REVENUE	360000	126	105	135	361	1,473	6	15	3,269	44	462	129	6,125	5,434	691
REVENUE ADJUSTMENT	360001	-	-	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	361000	2,907	2,805	3,799	4,438	6,489	6,150	5,163	5,154	5,006	4,997	5,210	57,304	69,610	(12,306)
FACILITY RTL REV - TAXABLE	362000	8,964	13,118	12,650	8,129	-	47,830	20,498	28,185	20,498	32,934	2,938	195,744	152,884	42,860
FACILITY RENTAL REV - NONTAX	362001	1	1,629	-	3,080	-	-	7,489	2,799	15,226	8,679	7,889	46,792	43,499	3,293
EQUIPMENT RENTAL REV - TAXABLE	362002	-	300	450	1,710	-	1,809	4,761	5,714	5,095	1,587	1,905	23,330	21,505	1,825
EQUIPMENT RENTAL REV - NONTAX	362003	-	150	-	600	-	-	-	-	-	-	-	750	2,801	(2,051)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	367004	-	-	-	-	-	-	-	225,000	-	-	-	225,000	225,000	-
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	392100	-	-	-	-	-	3,787	-	-	-	-	-	-	3,787	-
REFUNDS	396000	-	-	-	26,665	-	5,000	-	-	-	-	-	-	31,665	5,000
REIMBURSEMENT FOR SERVICES	399000	200	26,606	242	-	14,763	35,000	61,250	-	1,148	40,106	805	15,072	195,192	20,192
INSURANCE REIMBURSEMENTS	399001	-	-	175	-	-	-	-	-	-	-	-	175	175	-
<b>Total Receipts</b>	<b>428,118</b>	<b>461,312</b>	<b>453,062</b>	<b>1,564,612</b>	<b>3,289,424</b>	<b>19,552,671</b>	<b>564,656</b>	<b>709,196</b>	<b>486,428</b>	<b>2,092,047</b>	<b>2,865,039</b>	<b>16,650,824</b>	<b>49,117,390</b>	<b>48,996,348</b>	<b>121,043</b>
<b>Expenditures:</b>															
PERSONAL SERVICES & BENEFITS	41	2,120,679	1,609,960	2,588,848	3,177,617	2,400,631	2,400,631	2,400,631	3,600,946	2,400,631	2,400,631	2,400,631	29,902,465	31,208,200	1,305,735
SUPPLIES	42	46,464	38,560	93,234	18,365	104,890	104,890	104,890	104,890	104,890	104,890	104,890	1,035,742	1,258,678	222,936
OTHER SERVICES AND CHARGES (LIRF TRANSFER BELOW)	43	732,822	833,039	1,380,448	900,584	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	1,382,267	14,905,026	16,337,199	1,432,173
LIBRARY MATERIALS CAPITAL OUTLAY	44	5,601	140,249	218,059	219,977	271,000	271,000	271,000	271,000	271,000	271,000	271,000	771,113	3,252,000	-
<b>Total Expenditures</b>	<b>2,905,566</b>	<b>2,621,807</b>	<b>4,280,590</b>	<b>4,316,544</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>5,359,103</b>	<b>4,158,787</b>	<b>4,158,787</b>	<b>4,658,900</b>	<b>49,095,234</b>	<b>52,056,077</b>	<b>2,960,844</b>
<b>Change in Payables/Petty Cash/Correction* Transfer Out (LIRF FUND)</b>	<b>196,133</b>	<b>(290,432)</b>	<b>221,699</b>	<b>(124,447)</b>								<b>250,000</b>	<b>2,953</b>	<b>-</b>	<b>-</b>
<b>Ending Balance</b>	<b>\$ 33,774,506</b>	<b>\$ 31,323,579</b>	<b>\$ 27,717,750</b>	<b>\$ 24,841,371</b>	<b>\$ 23,972,007</b>	<b>\$ 39,365,891</b>	<b>\$ 35,771,760</b>	<b>\$ 32,322,169</b>	<b>\$ 27,449,494</b>	<b>\$ 25,382,754</b>	<b>\$ 24,089,007</b>	<b>\$ 35,830,931</b>	<b>\$ 35,830,931</b>	<b>\$ 32,746,092</b>	



**Indianapolis-Marion County Public Library**  
**Receipts & Disbursements**  
**Month Ended April 30, 2022**

<b>FUND</b>	<b>CASH AND INVESTMENTS 3/31/2022</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>CASH AND INVESTMENTS 4/30/2022</b>
101 Total Operating	27,717,750	1,564,612	4,440,991	24,841,371
104 Total Fines	15	51,332	51,427	(80)
226 Total Parking Garage	676,934	12,627	21,278	668,283
230 Total Grant	564,353	2	30,856	533,498
245 Total Rainy Day	5,309,684	2,384,839	-	7,694,523
270 Total Shared System	248,305	9,162	8,833	248,634
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	-	-	-	-
301 Total BIRF 1	(1,212,645)	216	-	(1,212,429)
321 Total BIRF 2	655,770	-	-	655,770
471 Total Library Improvement Reserve Fund	2,433,832	881	-	2,434,712
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	1,137,954	-	-	1,137,954
480 Total 2018 BBond - West Perry Branch	182,570	-	2,161	180,410
481 Total 2019 Bond - LAW WAY Renovation	11,457	-	548	10,909
482 Total 2020 Bond - Fac Renov Equip Acq	3,263,476	-	32,875	3,230,602
483 Total 2021A Bond Glendale BR	15,329,432	112	1,707,009	13,622,535
484 Total 2021B Bond FT Harrison BR	13,952,554	105	943,676	13,008,983
485 Total 2021C Bond Energy Cons	5,419,536	-	1,478	5,418,059
701 Total Self-Insurance Fund	-	631,400	631,400	-
800 Total Gift	2,381,821	88,682	50,755	2,419,748
806 Total Payroll Liabilities	100,585	151,986	150,446	102,125
812 Total Foundation Agency Fund	568	-	-	568
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,067	1,075	1,067	1,075
815 Total PLAC Card Revenue Agency Fund	13,362	-	7,345	6,017
<b>Grand Total</b>	<b>78,188,410</b>	<b>4,897,031</b>	<b>8,082,144</b>	<b>75,003,297</b>

**Indianapolis Marion County Public Library  
Status of the Treasury  
Investment Report  
Month Ended April 30, 2022**

<u>Chase Savings Account</u>			<u>Previous Month's Chase Savings Account Activity</u>		
	Balance April 30, 2022	Interest Earned April 30, 2022		Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 7,003,204	\$ 57	Operating Fund	\$ 7,003,147	\$ 59
Grant Fund	\$ 193,395	\$ -	Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,282	\$ 3	Parking Garage	\$ 409,279	\$ 3
Bond & Interest Redemption Fd	\$ -	\$ -	Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -	Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,800	\$ 3	Rainy Day Fund	\$ 404,797	\$ 3
Gift Fund	\$ 94	\$ 2	Gift Fund	\$ 93	\$ 2
2021A Bond (Glendale)	\$ 12,000,464	\$ 112	2021A Bond (Glendale)	\$ 14,000,352	\$ 117
2021B Bond (Fort Harrison)	\$ 12,000,431	\$ 105	2021B Bond (Fort Harrison)	\$ 13,000,326	\$ 109
<b>Total Chase Savings Account</b>	<b>\$ 32,025,055</b>	<b>\$ 282</b>	<b>Total Chase Savings Account</b>	<b>\$ 35,024,773</b>	<b>\$ 293</b>
<i>The average savings account rate for April was 0.01%</i>			<i>The average savings account rate for March was 0.01%</i>		
<u>Fifth Third Bank Investment Account</u>			<u>Previous Month's Fifth Third Bank Investment Account</u>		
	Balance April 30, 2022	Interest Earned April 30, 2022		Balance March 31, 2022	Interest Earned March 31, 2022
Library Improvement Reserve Fd	\$ 2,233,287	\$ 881	Library Improvement Reserve Fd	\$ 2,232,407	\$ 668
Rainy Day Fund	\$ 3,465,657	\$ 1,367	Rainy Day Fund	\$ 3,464,290	\$ 1,036
<b>Total Fifth Third Bank</b>	<b>\$ 5,698,944</b>	<b>\$ 2,247</b>	<b>Total Fifth Third Bank</b>	<b>\$ 5,696,696</b>	<b>\$ 1,704</b>
<i>The average investment account rate for April was 0.47%</i>			<i>The average investment account rate for March was 0.36%</i>		
<u>Hoosier Fund Account Income</u>			<u>Previous Month's Hoosier Fund Account Income</u>		
	Balance April 30, 2022	Interest Earned April 30, 2022		Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 8,697,221	\$ 2,556	Operating Fund	\$ 8,694,664	\$ 2,361
Rainy Day Fund	\$ 180,139	\$ 52	Rainy Day Fund	\$ 180,087	\$ 48
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 162,846	\$ -	2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -	2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 29,081	\$ 216	Bond & Interest Redemption Fd	\$ 28,864	\$ 200
2019 Lawrence/Wayne Project Fund	\$ -	\$ -	2019 Lawrence/Wayne Project Fund	\$ -	\$ -
<b>Total Hoosier Fund Account</b>	<b>\$ 9,821,082</b>	<b>\$ 2,824</b>	<b>Total Hoosier Fund Account</b>	<b>\$ 9,818,258</b>	<b>\$ 2,608</b>
<i>The average Hoosier Fund account rate for April was 0.35%</i>			<i>The average Hoosier Fund account rate for March was 0.31%</i>		
<u>TrustIndiana</u>			<u>Previous Month's TrustIndiana</u>		
	Balance April 30, 2022	Interest Earned April 30, 2022		Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 6,803,647	\$ 1,820	Operating Fund	\$ 6,801,827	\$ 1,375
2015 RFID Project Fund	\$ -	\$ -	2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -	2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -	2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -	2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -	Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -	Bond & Interest Redemption Fd	\$ 450,251	\$ -
<b>Total TrustIndiana Account</b>	<b>\$ 7,344,796</b>	<b>\$ 1,820</b>	<b>Total TrustIndiana Account</b>	<b>\$ 7,342,976</b>	<b>\$ 1,375</b>
<i>The average TrustIndiana account rate for April was 0.30%</i>			<i>The average TrustIndiana account rate for March was 0.22%</i>		
<u>U. S. Bank</u>			<u>Previous Month's U.S. Bank</u>		
	Balance April 30, 2022	Interest Earned April 30, 2022		Balance March 31, 2022	Interest Earned March 31, 2022
Operating Fund	\$ 1,053,386	\$ 5	Operating Fund	\$ 1,053,382	\$ 4
<b>Total U. S. Bank</b>	<b>\$ 1,053,386</b>	<b>\$ 5</b>	<b>Total U. S. Bank</b>	<b>\$ 1,053,382</b>	<b>\$ 4</b>
<i>The average U. S. Bank account rate for April was 0.005%</i>			<i>The average U. S. Bank account rate for March was 0.005%</i>		

**Indianapolis-Marion County Public Library**  
**Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement**  
**Month Ended April 30, 2022**

	<b>ORIGINAL BUDGET</b>	<b>REVISED BUDG.</b>	<b>MTD</b>	<b>YTD</b>	<b>P.O.</b>	<b>AVAILABLE BUDG.</b>
<b>REVENUES</b>						
<b>Property Taxes</b>						
311000 PROPERTY TAX	14,757,882	14,757,882	-	-	-	14,757,882
<b>Property Taxes Total</b>	<b>14,757,882</b>	<b>14,757,882</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,757,882</b>
<b>Intergovernmental</b>						
335100 FINANCIAL INSTITUTION T	92,051	92,051	-	-	-	92,051
335200 LICENSE EXCISE TAX REVE	891,429	891,429	-	-	-	891,429
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	-	-	-	85,087
339000 IN LIEU OF PROP. TAX	7,594	7,594	-	-	-	7,594
<b>Intergovernmental Total</b>	<b>1,076,161</b>	<b>1,076,161</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,076,161</b>
<b>Miscellaneous</b>						
361000 INTEREST INCOME	-	-	216	781	-	(781)
<b>Miscellaneous Total</b>	<b>-</b>	<b>-</b>	<b>216</b>	<b>781</b>	<b>-</b>	<b>(781)</b>
<b>REVENUES Total</b>	<b>15,834,043</b>	<b>15,834,043</b>	<b>216</b>	<b>781</b>	<b>-</b>	<b>15,833,262</b>
<b>EXPENSES</b>						
<b>Other Services and Charges</b>						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	1,500	-	13,250
438100 PRINCIPAL	14,480,000	14,480,000	-	3,535,000	-	10,945,000
438200 INTEREST	2,037,991	2,037,991	-	57,603	-	1,980,388
<b>Other Services and Charges Total</b>	<b>16,532,741</b>	<b>16,532,741</b>	<b>-</b>	<b>3,594,103</b>	<b>-</b>	<b>12,938,638</b>
<b>EXPENSES Total</b>	<b>16,532,741</b>	<b>16,532,741</b>	<b>-</b>	<b>3,594,103</b>	<b>-</b>	<b>12,938,638</b>

**Indianapolis-Marion County Public Library**  
**Fund 245 - Rainy Day Fund - Detailed Income Statement**  
**Month Ended April 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	1,422	4,031	-	(4,031)
<b>MISCELLANEOUS Total</b>	-	-	<b>1,422</b>	<b>4,031</b>	-	<b>(4,031)</b>
<b>OTHER FINANCING SRCS</b>						
399000 REIMBURSEMENT FOR SERVICES	-	-	2,383,417	2,383,417	-	(2,383,417)
<b>OTHER FINANCING SRCS Total</b>	-	-	<b>2,383,417</b>	<b>2,383,417</b>	-	<b>(2,383,417)</b>
<b>REVENUE Total</b>	-	-	<b>2,384,839</b>	<b>2,387,448</b>	-	<b>(2,387,448)</b>
<b>EXPENSE</b>						
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	400,000
431500 CONSULTING SERVICES	-	23,276	-	-	23,276	-
438400 ISSUANCE COSTS	-	-	-	225	-	(225)
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>500,000</b>	<b>564,844</b>	-	<b>225</b>	<b>64,844</b>	<b>499,775</b>
<b>CAPITAL</b>						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
<b>CAPITAL Total</b>	<b>2,500,000</b>	<b>2,500,000</b>	-	-	-	<b>2,500,000</b>
<b>EXPENSE Total</b>	<b>3,000,000</b>	<b>3,064,844</b>	-	<b>225</b>	<b>64,844</b>	<b>2,999,775</b>

**Indianapolis-Marion County Public Library**  
**Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement**  
**Month Ended April 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>MISCELLANEOUS</b>						
361000 INTEREST INCOME	-	-	881	2,469	-	(2,469)
<b>MISCELLANEOUS Total</b>	-	-	<b>881</b>	<b>2,469</b>	-	<b>(2,469)</b>
<b>REVENUE Total</b>	-	-	<b>881</b>	<b>2,469</b>	-	<b>(2,469)</b>
<b>EXPENSE</b>						
<b>CAPITAL</b>						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
<b>CAPITAL Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>
<b>EXPENSE Total</b>	<b>250,000</b>	<b>250,000</b>	-	-	-	<b>250,000</b>

**Indianapolis-Marion County Public Library**  
**Fund 226 - Parking Garage - Detailed Income Statement**  
**Month Ended April 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P. O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347610 PARKING REVENUE	120,000	120,000	11,187	41,252	-	78,748
347611 EVENTS PARKING	8,000	8,000	1,400	1,875	-	6,125
<b>CHARGES FOR SERVICES Total</b>	<b>128,000</b>	<b>128,000</b>	<b>12,587</b>	<b>43,127</b>	<b>-</b>	<b>84,873</b>
<b>MISCELLANEOUS</b>						
360001 REVENUE ADJUSTMENT	-	-	37	51	-	(51)
361000 INTEREST INCOME	100	100	3	13	-	87
<b>MISCELLANEOUS Total</b>	<b>100</b>	<b>100</b>	<b>40</b>	<b>64</b>	<b>-</b>	<b>36</b>
<b>REVENUE Total</b>	<b>128,100</b>	<b>128,100</b>	<b>12,627</b>	<b>43,191</b>	<b>-</b>	<b>84,909</b>
<b>EXPENSE</b>						
<b>SUPPLIES</b>						
421200 PRINTER SUPPLIES	3,500	3,500	78	78	-	3,422
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000	880	880	-	2,120
422310 CLEANING & SANITATION	100	100	-	-	-	100
<b>SUPPLIES Total</b>	<b>6,600</b>	<b>6,600</b>	<b>958</b>	<b>958</b>	<b>-</b>	<b>5,642</b>
<b>OTHER SERVICES AND CHARGES</b>						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	4,000	4,000	-	8,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	5,000	5,000	413	472	-	4,528
434201 EXCESS LIABILITY	5,000	5,000	2,970	2,970	-	2,030
436100 REP & MAINT-STRUCTURE	457,500	457,500	-	-	-	457,500
436110 CLEANING SERVICES	5,000	5,000	2,508	2,508	-	2,492
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	12,500	-	-	-	12,500
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500	663	1,495	-	2,005
439905 OTHER CONTRACTUAL SERVICES	10,000	10,000	9,765	9,765	-	235
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>522,100</b>	<b>525,015</b>	<b>20,320</b>	<b>21,211</b>	<b>2,915</b>	<b>500,889</b>
<b>CAPITAL</b>						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
<b>CAPITAL Total</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>EXPENSE Total</b>	<b>538,700</b>	<b>541,615</b>	<b>21,278</b>	<b>22,169</b>	<b>2,915</b>	<b>516,531</b>

**Indianapolis-Marion County Public Library**  
**Fund 270 - Shared System - Detailed Income Statement**  
**Month Ended April 30, 2022**

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
<b>REVENUE</b>						
<b>CHARGES FOR SERVICES</b>						
347640 SHARED SYSTEM REVENUE	-	-	9,162	77,650	-	(77,650)
<b>CHARGES FOR SERVICES Total</b>	-	-	<b>9,162</b>	<b>77,650</b>	-	<b>(77,650)</b>
<b>REVENUE Total</b>	-	-	<b>9,162</b>	<b>77,650</b>	-	<b>(77,650)</b>
<b>EXPENSE</b>						
<b>PERSONAL SERVICES</b>						
411000 SALARIES APPOINTED STAFF	64,200	64,200	7,480	22,441	-	41,759
413100 FICA AND MEDICARE	4,911	4,911	524	1,571	-	3,340
413300 PERF/INPRS	9,116	9,116	708	2,833	-	6,284
<b>PERSONAL SERVICES Total</b>	<b>78,228</b>	<b>78,228</b>	<b>8,712</b>	<b>26,844</b>	-	<b>51,383</b>
<b>SUPPLIES</b>						
421600 LIBRARY SUPPLIES	5,000	5,000	121	121	-	4,879
<b>SUPPLIES Total</b>	<b>5,000</b>	<b>5,000</b>	<b>121</b>	<b>121</b>	-	<b>4,879</b>
<b>OTHER SERVICES AND CHARGES</b>						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	1,544	-	12,456
<b>OTHER SERVICES AND CHARGES TOTAL</b>	<b>92,166</b>	<b>92,166</b>	-	<b>1,544</b>	-	<b>90,622</b>
<b>EXPENSE Total</b>	<b>175,394</b>	<b>175,394</b>	<b>8,833</b>	<b>28,510</b>	-	<b>146,884</b>

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended April 30, 2022**

	MTD	YTD
<b>REVENUE</b>		
<b>MISCELLANEOUS</b>		
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	6,409	8,855
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	2	6
367000 FOUNDATION CONTRIBUTION	69,345	678,048
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	19,337	99,443
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
<b>MISCELLANEOUS Total</b>	<b>95,093</b>	<b>786,352</b>

<b>REVENUE Total</b>	<b>95,093</b>	<b>786,352</b>
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**EXPENSE**

00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	210	2,900
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	12,498	76,968
00035001 - GLENDALE UNRESTRICTED GIFT	106	106
00045001 - IRVINGTON UNRESTRICTED GIFT	1,888	1,888
00065001 - DECATUR UNRESTRICTED GIFT	-	155
00075001 - EAGLE UNRESTRICTED GIFT	57	97
00095001 - E. WASHINGTON UNRESTRICTED GIFT	-	1,150
00125001 - HAUGHVILLE UNRESTRICTED GIFT	784	784
00135001 - LAWRENCE UNRESTRICTED GIFTS	472	472
00145001 - NORA UNRESTRICTED GIFTS	100	100
00195001 - WAYNE UNRESTRICTED GIFTS	-	294
00255001 - OUTREACH UNRESTRICTED GIFT FUND	-	65
00295001 - W. PERRY UNRESTRICTED GIFTS	14	14
00405001 - CEO UNRESTRICTED GIFTS	977	10,523
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	-	112,717
00425002 - LIBRARY MATERIALS MEMORIAL FUND	-	71
00425010 - LILLY CITY DIGITIZATION	13,837	38,035
18055010 - GROW WITH GOOGLE	-	5,311
20005030 - VOX BOOKS	-	40
20125011 - HVL DEVICE LENDING EXPANSION	-	2,127



**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended April 30, 2022**

	MTD	YTD
20245014 - ASPIRE FELLOWSHIP INFOZONE	709	709
20425012 - CATALOGING & PROCESSING EITELJORG	416	2,148
20425017 - AXIS 360 HIGH SCHOOL EBOOKS	-	4,926
20425018 - AXIS 360 COVID EXPANSION EBOOKS	-	22,175
21002041 - TEEN ADVISORY GROUP	23	23
21005026 - TEEN ZONE WRN IRV PIK	-	1,580
21005029 - INDYPL SEED LIBRARY	621	621
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND	-	900
21005036 - PRESCHOOL PACKAGED PROGRAMS	-	505
21005037 - CONCERT SERIES	-	300
21005039 - ON THE ROAD TO READING R2R	1,779	6,962
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO	24	423
21005041 - INCENTIVES FOR STAFF PARTICIPATION	2,500	2,500
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C	-	243
21015038 - POP UP COMPUTER LAB CEN/E38	-	3,617
21015039 - CODING AND TECHNOLOGY FOR ADULTS CE	1,836	1,836
21045041 - CENTRAL AUTHOR ENGRAVINGS	3,269	8,269
21085022 - GRAB AND GO CRAFTS E38	-	174
21135010 - ADULT BOOK DISCUSSIONS - LAW	457	457
21135011 - CULTURE HISTORY AND SOCIETY LAW	3	3
21245013 - POCKET PARK STORYWALK TCM	1,098	1,098
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	759	4,881
21425011 - INDYPL HISTORIC DOCUMENT DIGITIZATI	350	350
21425014 - GENERAL DIGITIZATION 2021	1,808	2,157
21425021 - BRANCHES MAGAZINE DIGITIZATION PROJ	900	900
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC	112	318
21425023 - MINDTRUST HIGH SCHOOL EBOOKS	-	4,995
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	4,409	56,080
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE	-	387
21455028 - TEEN COMMUNITY BOOK CLUBS	-	3,052
21455039 - SUMMER WORKSHOPS	-	(205)
21455041 - A PLACE TO CALL HOME PODCAST	1,500	1,500
21455042 - CONVERSATION CIRCLES	-	1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R	-	1,122
21455044 - LSTA POP UP TECH LABS	-	5,875
22005013 - SUMMER READING PROGRAM	1,959	2,007
22005029 - INDYPL SEED LIBRARY 2022	838	838

**Indianapolis-Marion County Public Library**  
**Fund 800 & 230 - Gift and Grant - Detailed Income Statement**  
**Month Ended April 30, 2022**

	<b>MTD</b>	<b>YTD</b>
22005034 - LGBTQ+ COMPETENCY TRAINING W IYG	-	300
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R	6,046	6,046
22005037 - CONCERT SERIES	3,050	3,950
22015016 - SIMPLE AND AFFORDABLE PLANT-BASED C	500	500
22135011 - CULTURE HISTORY & SOCIETY	-	125
22165013 - DISCOVERY ARTS SERIES GPK	250	250
22295011 - HEALTH AND WELLNESS AT WPR	100	100
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT	5,972	35,840
22455028 - TEEN COMMUNITY BOOK CLUBS	-	39
22455035 - YA AUTHOR VISITS PUB	2,000	2,000
22455042 - CONVERSATION CIRCLES 2022	1,100	1,400
22455045 - PATHWAYS TO LITERACY	1,165	1,725
22455046 - SPANISH BOOK CLUB	-	150
22455047 - INTERNATIONAL FESTIVALS & CELEBRATI	800	3,400
22455048 - READING READY TIME	200	3,715
22455051 - HOTSPOT FILTERING SOFTWARE	330	330
22455052 - ADULT SUMMER READING PROGRAM	105	105
22455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP	474	474
22455055 - REACH OUT AND READ - ROAR	31	31
22455056 - BILINGUAL STORYTIME PDA	675	675
<b>EXPENSE Total</b>	<b>79,110</b>	<b>459,796</b>

**Indianapolis-Marion County Public Library**  
**Summary of Construction Fund Cash Balances**  
**Month Ended April 30, 2022**

**Construction Fund Cash Balances - Does Not Include Retainage Withheld**

Fund 479 - Restricted - Multiple Projects	1,137,953.64
Fund 480 - Restricted - West Perry Project	180,409.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	10,908.62
Fund 482 - Restricted - Multiple Projects 2	3,230,601.53
Fund 483 - Restricted - Glendale Project	13,622,534.58
Fund 484 - Restricted - Fort Harrison Project	12,974,198.75
Fund 485 - Restricted - Multiple Projects 3	5,418,058.68
<b>Total Construction Fund Cash Balances</b>	<b><u><u>36,574,665.36</u></u></b>

**Construction Fund Classification Breakdown**

Fund 479 - Restricted - Multiple Projects	1,137,953.64
Fund 480 - Restricted - West Perry Project	180,409.56
Fund 481 - Restricted - Lawrence/ Wayne Projects	10,908.62
Fund 482 - Restricted - Multiple Projects 2	3,230,601.53
Fund 483 - Restricted - Glendale Project	13,622,534.58
Fund 484 - Restricted - Fort Harrison Project	12,974,198.75
Fund 485 - Restricted - Multiple Projects 3	5,418,058.68
<b>Total Construction Fund Breakdown</b>	<b><u><u>36,574,665.36</u></u></b>

**Summary of Classifications**

Total Restricted	36,574,665.36
Total Assigned	0.00
<b>Total of All Classifications</b>	<b><u><u>36,574,665.36</u></u></b>

**Summary of Project Activity**

<b>PROJECT</b>	<b>* ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>OPEN P.O.</b>	<b>UNEXPENDED</b>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	0.00	3,225.23	3,862,046.36	175,947.34	962,006.30
* Fund 480 - Restricted - West Perry Project	9,600,000.00	2,160.88	131,338.91	9,419,590.44	116,810.24	63,599.32
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	548.34	548.34	3,172,720.22	0.00	10,908.62
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	32,874.53	136,181.64	2,118,910.69	235,920.56	2,994,681.37
Fund 483 - Restricted - Glendale Project	15,557,542.03	1,707,009.24	1,754,298.16	1,875,471.31	11,578,385.97	2,103,684.75
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	968,154.25	1,103,170.04	1,323,739.14	11,010,302.51	2,023,465.05
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	1,477.50	100,188.00	156,057.77	125,813.00	5,292,245.68
<b>Total Expenditures</b>	<b><u><u>58,622,306.64</u></u></b>	<b><u><u>2,712,224.74</u></u></b>	<b><u><u>3,228,950.32</u></u></b>	<b><u><u>21,928,535.93</u></u></b>	<b><u><u>23,243,179.62</u></u></b>	<b><u><u>13,450,591.09</u></u></b>

	<b>ADJUSTED ORIGINAL BUDGET</b>	<b>CURRENT MONTH</b>	<b>CURRENT YEAR</b>	<b>PROJECT TO DATE</b>	<b>BUDGET BALANCE</b>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	112.32	452.52	463.86	59,536.14
Appropriated Interest Earnings - Fund 484	60,000.00	104.76	420.66	431.19	59,568.81

\* This is the original maximum budget for the Bond including interest that was appropriated for use.



# Board Action Request

5b

**To:** IMCPL Board

**Meeting Date:** May 23, 2022

**From:** Finance Committee

**Approved by the  
Library Board:**

**Effective Date:** May 23, 2022

**Subject:** CDW-G LLC Symantec Endpoint Security Complete Bundle  
Annual Subscription Quote – Resolution 29-2022

**Recommendation:** Authorize the approval of CDW-G LLC Symantec Endpoint Security Complete Bundle Annual Subscription Quote - Resolution 29-2022

**Background:** CDW-G's Symantec Endpoint Security Complete bundle gives the Library the Endpoint Detection and Response (EDR) functionality to meet requirements for cyber security insurance coverage, plus the standard endpoint protection for all workstations and servers, and the email messaging gateway security for each staff mailbox. The increased cost in this annual renewal results from providing the requisite EDR functionality and bundling in addition to our usual SEP functionality.

- SYMANTEC ENDPOINT SES HYBRID SUBSCRIPTION & SUPPORT (1420 qty) for \$65, 349
  - The quantity of 1420 equals the number of workstations and servers combined on both staff and public domains plus room for growth. IndyPL had 1600 endpoints before COVID-19 reduced the number of public workstations provided to comply with the 6-foot social distance requirement. Some locations confirmed they are keeping the 6-foot social distance set up long-term.
  - The cost is \$46.02 for each endpoint the SES Complete subscription will provide. Final cost is calculated as 1420 x \$46.02 equaling to \$65,349 for the subscription term May 30, 2022, to May 29, 2023.
  - This purchase will give each individual server and workstation endpoint security such as antivirus, antimalware, and malicious software protection plus all the EDR functionality. Each individual workstation/server requires one license to be installed.
  - This cost also includes one year of technical support direct from the vendor.

- SYMANTEC MESSAGE GATEWAY SUBSCRIPTION & SUPPORT 1 Y (600 qty) for \$4,176
  - The quantity of 600 covers the number of Library staff employees plus some room for growth. This will line up with our 600 Microsoft 365 A3 licenses.
  - The cost is \$6.96 per each end-user M365 Exchange Online mailbox. Final cost is calculated as 600 x \$6.96 equaling to \$4,176 for the subscription term May 30, 2022, to May 29, 2023.
  - This purchase will give each staff member that uses email additional security and spam quarantine functionality. Each Exchange online mailbox requires one license.
  - This cost also includes one year of technical support direct from the vendor.

**Strategic/Fiscal Impact:**

Annual CDW-G Symantec Endpoint Security Complete bundle cost of \$69,525 will be funded from the current Operating Fund budget line item - Repairs & Maintenance Computers (10126110 - 436203).

# QUOTE CONFIRMATION



**DEAR PJ MAHONEY,**

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MSCG160	4/12/2022	SESC+SMG	0712351	<b>\$69,524.40</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">SYM EP SES SEP HYBRID SUB+SUP</a> Mfg. Part#: SESC-SES-SUB Electronic distribution - NO MEDIA Contract: MARKET	1420	6194311	\$46.02	\$65,348.40
<a href="#">SYM MSG GW SUB+SUP 1Y</a> Mfg. Part#: SMG-SUB Electronic distribution - NO MEDIA Contract: MARKET	600	6314914	\$6.96	\$4,176.00

PURCHASER BILLING INFO	SUBTOTAL	\$69,524.40
<b>Billing Address:</b> INDIANAPOLIS-MARION COUNTY LIBRARY ACCOUNTING PO BOX 211 INDIANAPOLIS, IN 46206-0211 <b>Phone:</b> (317) 269-1700 <b>Payment Terms:</b> NET 30-VERBAL	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$69,524.40</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> INDIANAPOLIS MARION COUNTY LIBRARY PERSONAL COMPUTER COMMUNICATONS 2450 N MERIDIAN ST INDIANAPOLIS, IN 46208-5732 <b>Phone:</b> (317) 269-1700 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Maddie Pompili

(877) 556-3188

maddie.pompili@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
<b>\$69,524.40</b>	<b>\$1,863.95/Month</b>	<b>\$69,524.40</b>	<b>\$2,153.17/Month</b>

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>  
For more information, contact a CDW account manager

© 2022 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



## Board Resolution

5b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
RESOLUTION 29-2022**

**APPROVAL OF CDW-G LLC SYMANTEC ENDPOINT SECURITY COMPLETE BUNDLE ANNUAL  
SUBSCRIPTION QUOTE  
May 23, 2022**

**WHEREAS**, the Indianapolis-Marion County Public Library ("IndyPL") needs Symantec Endpoint Protection and Messaging Gateway Licenses to protect IndyPL staff and public laptops, desktops, workstations, and servers in the IndyPL network against malware, risks and vulnerabilities; and

**WHEREAS**, IndyPL received a quote from our current provider CDW-G LLC ("CDW-G") for our Annual Symantec Subscription with the inclusion of additional Symantec Endpoint Security Complete for Endpoint Protection and the Messaging Gateway Licenses necessary to meet IndyPL's requirements for cyber security insurance coverage;

WHEREAS, it is the recommendation of IndyPL IT staff to award the quote for the additional Symantec Endpoint Security Complete for Endpoint Protection and the Messaging Gateway Licenses to CDW-G.

**IT IS THEREFORE RESOLVED** that the Board of Trustees approves the quote from CDW-G for Symantec Endpoint Security Complete & Annual Subscription, and authorizes the IndyPL Interim Chief Executive Officer to proceed with completing all necessary purchasing documents with CDW-G for the services for an annual cost not to exceed \$69,525 for the period May 30, 2022 to May 29, 2023, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of IndyPL legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.



**LIBRARY BOARD OF THE INDIANAPOLIS-MARION  
COUNTY PUBLIC LIBRARY, INDIANA**

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ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

# 7a

**To:** IndyPL Board **Meeting Date:** May 23, 2022

**From:** Facilities Committee **Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 30-2022**  
**Approval to Award a Planning, Programming, and Design Services Contract**  
**for the Learning Curve at Central Library Renovation Project**

**Recommendation:**

IndyPL Board Facilities Committee recommends Board approval for the attached action (Resolution30-2022) to award a services contract for the Learning Curve at Central Library Renovation Project (“Project”) to **krM Architecture+**, Indianapolis, Indiana.

**Background:**

The Project is next in the implementation of the 2021-2023 Strategic Plan. The services needed for the Project include planning, programming, design, library, technology, education, exhibit, architectural, mechanical, plumbing, fire-protection fixtures, furniture, and equipment planning, selection, bidding, and construction observation.

The schedule for the Project is to complete the design work in 4<sup>th</sup> Quarter 2022, start construction 1<sup>st</sup> Quarter 2023, and complete the work in 4<sup>th</sup> Quarter 2023.

The budget for the entire project is \$3,000,000, with \$500,000 allocated from Fund 482 for design and planning expenses, with the remaining \$2,500,000 to be secured with the 2022 Bond.

The Services are required by IndyPL for the capital projects outlined in the 2021-2023 Strategic Plan. Indy PL has sought vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional services to IndyPL for the Project. The vendor shall have the following qualifications:

- Proven capabilities in the design of public library or similar facilities.
- Demonstrated track record in overall client satisfaction.
- Demonstrated track record in completing projects on time and on budget.
- Appropriate resources to satisfy the requirements of the Project.
- Licensed as an architect or engineer by the State of Indiana.
- Registered with the Indiana Secretary of State to do business in Indiana.

## **Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 30-2022 Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project

Date: May 23, 2022

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a vendor will be on the basis of provisions of the required services, cost, experience, and any other factors deemed appropriate to the services being secured.

Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board. IndyPL staff used the Request for Qualifications (“RFQ”) process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications (“SOQ”) from vendors for the Services. Included in the RFQ were the IndyPL Utilization Goals for Goods and Services adopted as Policy by the IndyPL Board with Resolution 28-2020.

To secure the needed services, a RFQ was prepared and issued March 25, 2022. IndyPL staff used the City’s Department of Minority & Women Business Development website to identify certified vendors capable of providing the Services.

Sixty-four (64) known vendors were contacted, twelve (12) business development organizations were contacted, public notices were placed in the newspapers on March 25 and April 1, 2022, and the RFQ was posted to the IndyPL website. A virtual pre-SOQ conference was held for all prospective vendors on April 1, 2022, with fifteen (15) vendors in attendance.

The Library received SOQs from seven (7) Vendors by the deadline of April 19, 2022.

The IndyPL SOQ Evaluation Committee consisted of these persons:

- Area Resource Manager – Central Library.
- Area Resource Manager – Youth Services.
- Manager, Learning Curve.
- Director – Facilities.
- Director – Information Technology.

The Evaluation Committee reviewed all qualifications received on April 25, 2022, had discussions with two (2) selected vendors on May 2, 2022, checked references, and reported the results to the Facilities Committee at its May 10, 2022, meeting.

The selection of the recommended vendor was based upon the criteria established in the RFQ:

- Attainment of the stated IndyPL Utilization Goals.
- Expertise in the design of public libraries or similar facilities.
- Satisfaction level of current and former customers of vendor.
- Experience in completing projects on time and on budget.
- Basis for determining the range of fees.
- Other criteria deemed relevant by IndyPL.

**Board Action Request**

RE: Facilities Committee, Item 7a

Resolution 30-2022 Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project

Date: May 23, 2022

After completing their review, the SOQ Evaluation Committee proposes the Facilities Committee recommend **krM Architecture+** be awarded the contract as the vendor that best meets the criteria as defined in the Request for Qualifications.

Tabulation sheets of the received SOQs and proposed utilization percentages are included below.

Vendor	Selected for Discussions	Introduction and Cover Letter	Vendor Qualification Sheet	Receive Addendum 1 and 2	E-Verify Affidavit	Company Profile	Vendor Experiences	Company References	Conflicts of Interest and Claims	Financial Documentation	Basis for the Range of Fees	Attachment E Utilization Goals Plan
AXIS, with Domain, Loftus, JQOL, and Fehrbach		X	X	X	X	X	X	X		X		X
HBM, with Loftus		X	X	X	X	X	X	X	X	X	X	
HCO, with Brenner, Loftus, and Library Strategies		X	X	X	X	X	X	X		X		X
krM, with David Jakes, CES, Loftus, and V&J	X	X	X	X	X	X	X	X	X	X	X	X
Luminaut-Rowland, with CES, Loftus, Design 27, RLR, Guidon, and Seven Points	X	X	X	X	X	X	X	X	X	X	X	X
Meticulous, with DLZ, Next Great Architects, and Guidon		X	X		X	X	X	X	X	X	X	X
Studio Three, with JPS, Design 27, and Veteran Strategies		X	X	X	X	X	X	X	X	X	X	X

## Board Action Request

RE: Facilities Committee, Item 7a

Resolution 30-2022 Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project

Date: May 23, 2022

IndyPL Utilization Goals	15%	8%	3%	1%
Vendor	Proposed MBE Utilization	Proposed WBE Utilization	Proposed VBE Utilization	Proposed DOBE Utilization
AXIS, with Domain, Loftus, JQOL, and Fehrbach	22.5%	35.0%	0.0%	5.0%
HBM, with Loftus	0.0%	?	0.0%	0.0%
HCO, with Brenner, Loftus, and Library Strategies	34.0%	53.0%	3.0%	0.0%
krM, with David Jakes, CES, Loftus, and V&J	15.0%	8.0%	0.0%	4.0%
Luminaut-Rowland, with CES, Loftus, Design 27, RLR, Guidon, and Seven Points	15.0%	8.0%	3.0%	1.0%
Meticulous, with DLZ, Next Great Architects, and Guidon	?	?	?	?
Studio Three, with JPS, Design 27, and Veteran Strategies	0.0%	70.0%	3.0%	0.0%

The team proposed by **krM Architecture+** includes David Jakes for planning/programming/community engagement services, CES (MBE) for mechanical, plumbing, and electrical engineering, Loftus Engineering (WBE) for technology engineering, and V&J Consulting (VBE) for field inspection/quality control services.

During the planning/programming/community engagement portions of the Project we will work with **krM Architecture+** to determine the scope of services. It is our expectation other consultants will be required to fully support the Project. During the identification of additional consultants we will require **krM Architecture+** to continue their efforts to meet our utilization goals.

### Strategic/Fiscal Impact:

**krM Architecture+** will complete these Services on a negotiated lump-sum fee basis plus an allowance for reimbursable expenses consistent with the RFQ and the SOQ. The expense for the Services will be charged to the 2020 Facilities Improvement Bond Fund (Fund 482).



## Board Resolution

7a

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 30-2022

#### APPROVAL TO AWARD A PLANNING, PROGRAMMING, AND DESIGN SERVICES CONTRACT FOR THE LEARNING CURVE AT CENTRAL LIBRARY RENOVATION PROJECT

MAY 23, 2022

**WHEREAS**, in support of the 2021-2023 Strategic Plan, Planning, Programming and Design Services are required by the Indianapolis-Marion County Public Library (“IndyPL”) during the planning, design, and construction stages of the improvements and capital projects outlined in the Strategic Plan; and

**WHEREAS**, IndyPL issued a Request for Qualifications (“RFQ”) on March 25, 2022, seeking vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional Services for the Learning Curve at Central Library Renovation Project; and

**WHEREAS**, IndyPL received seven (7) Statements of Qualifications (“SOQ”) to the RFQ by the submission deadline of April 19, 2022, from qualified vendors; and

**WHEREAS**, IndyPL has reviewed the responses, had discussions with two (2) selected Vendors, and investigated references from the submitting vendors; and

**WHEREAS**, IndyPL has determined that **krM Architecture+**, Indianapolis, Indiana is the vendor that best meets the criteria as outlined in the RFQ and recommends IndyPL award the contract to **krM Architecture+**.

**IT IS THEREFORE RESOLVED** that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **krM Architecture+** for Planning, Programming and Design Services for the Learning Curve at Central Library Renovation Project, substantially in the form of the terms and conditions included in the RFQ and the SOQ and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 30-2022**

**APPROVAL TO AWARD A  
PLANNING, PROGRAMMING, AND DESIGN SERVICES CONTRACT FOR THE  
LEARNING CURVE AT CENTRAL LIBRARY  
RENOVATION PROJECT**

**MAY 23, 2022**

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Adopted this 23rd day of May 2022.

ATTEST: \_\_\_\_\_  
Secretary of the Board



# Board Action Request

# 7b

**To:** IndyPL Board **Meeting Date:** May 23, 2022

**From:** Facilities Committee **Approved by**  
**The Library Board:**  
**Effective Date:**

**Subject:** **Resolution 31-2022**  
**Approval to Award a Maintenance Services Contract for System-Wide Automated Material Handling Equipment**

**Recommendation:**

The IndyPL Board Facilities Committee recommends Board approval for the attached action (Resolution 31-2022) to award a contract for maintenance services for system-wide automated material handling equipment for IndyPL facilities to **Lyngsoe Systems, Inc.**, Frederick, Maryland.

**Background:**

Over the past 5 years IndyPL has invested in automated materials handling equipment to streamline processes, improve turn-around times for patron returned items to be checked back into the collection, improve turn-around time for items placed on hold by patrons, and reduce repetitive material handling actions by Staff.

In 2017 IndyPL selected, using the RFP process per IC § 5-22-9, P.V. Supa as the vendor to install the first equipment at the Library Services Center. Additional installations were also provided by P.V. Supa for consistency across the system. P.V. Supa has provided maintenance for the equipment.

Location	Installed	Bins	Equipment Description
Library Services Center	2017	40	Dual staff input stations, RFID and barcode scanners, hold label applicator
Michigan Road Branch	2018	5	Drive-up return, interior walk-up return, 1 staff input station
Southport Branch	2019	7	Drive-up return, interior walk-up return, 1 staff input station
Central Library	2019	25	System in sorting room at end of the return conveyor. Drive-up return, 2 interior returns, 1 staff input station
Lawrence Branch	2020	7	Drive-up return, interior walk-up return, 1 staff input station
West Perry Branch	2021	7	Drive-up return, interior walk-up return, 1 staff input station



**Board Action Request**

RE: Facilities Committee, Item 7b

Resolution 31-2022 Approval to Award a Maintenance Services Contract for System-Wide Automated Material Handling Equipment

Date: May 23, 2022

In 2021, **Lyngsoe Systems, Inc.** acquired P.V. Supa and the responsibility for the maintenance of our equipment per the previous agreement. The existing services contract ended on February 28, 2022. Services have continued by mutual agreement with the understanding the contract is forthcoming.

Services under the maintenance contract will include:

- Two scheduled preventative maintenance visits to all installations per year.
- 24/365 Hotline for telephone in-person and virtual support.
- Extend parts warranty.
- Provisions for dispatching a technician for on-site services.

A copy of the **Lyngsoe Systems, Inc.** proposal, dated April 6, 2022, is attached.

<b>Service Term</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Service Term Period	3/1/2022 through 2/28/23	3/1/2023 through 2/29/24	3/1/2024 through 2/28/25
Expense/Year	\$89,175	\$96,190	\$97,970

The large increase in the rates from Year 1 to Year 2 accounts for the equipment at the West Perry Branch being under the initial installation warranty which expires on July 31, 2022.

**Lyngsoe Systems, Inc.** is not a certified minority/woman/veteran/disabled-owned business entity and will self-perform 100% the required preventive maintenance services.

IndyPL will work directly with **Lyngsoe Systems, Inc.** to source and utilize XBE vendors to perform reactive maintenance on the equipment as needs arise.

Upon approval of the Resolution by the IndyPL Board, Facilities staff will work with the Vendor to reach agreement on an IndyPL legal counsel prepared contract. The contract will contain provisions addressing IndyPL utilization goals.

**Fiscal Impact:**

Per the Bylaws of the Board, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board.

The proposal includes provisions for a three-year contract. The cost of these Services will be funded from the Operating Fund (Fund 101) during the contract terms.



## Board Resolution

7b

### INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

#### RESOLUTION 31-2022

### APPROVAL TO AWARD A MAINTENANCE SERVICES CONTRACT FOR SYSTEM-WIDE AUTOMATED MATERIAL HANDLING EQUIPMENT

**MAY 23, 2022**

**WHEREAS**, Maintenance Services (“Services”) for the Indianapolis-Marion County Public Library (“IndyPL”) automated material handling systems are required to provide efficient services to patrons and staff; and

**WHEREAS**, IndyPL selected automated material handling systems using the Request for Proposal method in 2017, with the selected vendor being P.V. Supa, Inc.; and

**WHEREAS**, in 2021, **Lyngsoe Systems, Inc.** acquired P.V. Supa and the responsibility for the maintenance of IndyPL equipment per the previous agreement; and

**WHEREAS**, IndyPL Board Facilities Committee determined that **Lyngsoe Systems, Inc., Frederick, Maryland**, is best suited to provide the Services, and recommends IndyPL award the contract to **Lyngsoe Systems, Inc.**

**IT IS THEREFORE RESOLVED** that the Board of Trustees authorizes the Chief Executive Officer (“CEO”) to negotiate and sign a three-year services contract with **Lyngsoe Systems, Inc.** for System-Wide Automated Material Handling Equipment Maintenance Services, as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE  
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
INDIANAPOLIS, INDIANA**

**RESOLUTION 31-2022**

**APPROVAL TO AWARD A MAINTENANCE SERVICES CONTRACT FOR SYSTEM-  
WIDE  
AUTOMATED MATERIAL HANDLING EQUIPMENT**

**MAY 23, 2022**

AYE

NAY

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Adopted this 23rd day of May 2022.

ATTEST:

\_\_\_\_\_  
Secretary of the Board



## Board Briefing Report

8

**To:** IndyPL Board **Meeting Date:** 5/23/2022  
**From:** The Indianapolis Public Library Foundation  
**Subject:** May 2022 Update

**Background:** Every month, the Library Foundation provides an update to the Library Board.

### News

The Library Foundation's Board of Directors held its annual meeting on May 10 and approved a new slate of officers for a two-year term.

Angela Mager, Chair  
Christia Hicks, Vice Chair  
Amparo de la Peña, Secretary  
Chris Mennel, Treasurer  
Drew Soshnick, Immediate Past Chair

Thank you to Nichelle M. Hayes, Connie Scott, Amira Malcom, Michael Torres and Jordan Hunt for providing a tour of the CBLC for the Foundation's Board of Directors prior to the annual meeting.

### Donors

The Foundation thanks 140 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

Blue & Co.  
College Savings Bank  
Eli Lilly and Company Foundation  
Indiana Education Savings Authority  
Indianapolis Public Transportation Foundation  
Peterman Brothers  
Ritz Charles Inc.  
The Skillman Corporation  
Wallington Asset Management, LLC

### Program Support

This month, the Library Foundation is proud to provide more than \$270,000 the Library. Examples of major initiatives supported include Summer Reading Program, Animal Programs, Concert Series, Volunteer Engagement Staff Training, and Simple and Affordable Plant-Based Cooking.



## Board Action Request

9a1

**To:** IMCPL Board **Meeting Date:** May 23, 2022

**From:** Nichelle M. Hayes, Interim CEO **Approved by the Library Board:**

**Effective Date:** May 23, 2022

**Subject:** Finances, Personnel and Travel Resolution 32-2022

**Recommendation:** Approve Finances, Personnel and Travel Resolution 32-2022

**Background:** The Finances, Personnel and Travel Resolution 32-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

**Strategic/Fiscal Impact:** The financial impact has already been accounted for in the budget for 2022.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL**

**RESOLUTION 32 - 2022**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of April 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **75951** through **76086** for a total of  
**\$1,196,811.27** were issued from the operating bank accounts.

EFT numbers **1619** through **1628** and  
**305447** through **305461** and  
**305463** through **305474** and  
**305479** through **305523** and  
**305530** through **305548** for a total of  
**\$1,312,269.28** were issued from the operating bank accounts.

Warrant numbers **916** through **917** for a total of  
**\$27.46** was issued from the fines bank account.

Warrant numbers **8299** through **8374** for a total of  
**\$37,959.87** were issued from the gift bank account.

EFT numbers **305462** and  
**305475** through **305478** and  
**305524** through **305529** for a total of  
**\$11,764.93** were issued from the gift bank account.

Warrant numbers **269377** through **269403** and  
**1395** for a total of

**\$6,294.80** were issued for employee payroll

Direct deposits numbers **130001** through **130546** and  
**150001** through **150543** and  
**170001** through **170543** for a total of

**\$1,673,599.55** were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

**\$627,762.13** were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

\_\_\_\_\_  
Raymond J. Biederman

\_\_\_\_\_  
Dr. TD Robinson

\_\_\_\_\_  
Curtis W. Bigsbee

\_\_\_\_\_  
Hope C. Tribble

\_\_\_\_\_  
Dr. Khaula Murtadha

\_\_\_\_\_  
Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

\_\_\_\_\_  
Patricia A. Payne

\_\_\_\_\_  
Carolyn J. Adams  
Treasurer of the Library Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**OPERATING ACCOUNTS**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
1619	EFT	04/04/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	112,040.79
1620	EFT	04/13/2022	FIDELITY INVESTMENTS	5,048.71
1621	EFT	04/14/2022	AMERICAN UNITED LIFE INSURANCE CO	1,730.69
1622	EFT	04/15/2022	ADP, INC.	5,933.56
1623	EFT	04/15/2022	ADP, INC.	872.48
1624	EFT	04/18/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	113,107.95
1625	EFT	04/21/2022	INDIANA DEPARTMENT OF REVENUE	1,058.89
1626	EFT	04/27/2022	INDIANA UNIVERSITY	11.20
1627	EFT	04/27/2022	FIDELITY INVESTMENTS	5,048.71
1628	EFT	04/28/2022	AMERICAN UNITED LIFE INSURANCE CO	1,930.69
75951	CHECK	04/07/2022	ADP, INC.	2,102.78
75952	CHECK	04/07/2022	AMERICAN UNITED LIFE INSURANCE CO	243.80
75953	CHECK	04/07/2022	AMERICAN UNITED LIFE INSURANCE CO	2,445.04
75954	CHECK	04/07/2022	ANTONIO SIMEONE	440.00
75955	CHECK	04/07/2022	AT&T	1,461.18
75956	CHECK	04/07/2022	CITIZENS ENERGY GROUP	3,639.14
75957	CHECK	04/07/2022	CREATIVE AQUATIC SOLUTIONS, LLC	352.75
75958	CHECK	04/07/2022	GUARDIAN	16,618.38
75959	CHECK	04/07/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,400.00
75960	CHECK	04/07/2022	INDIANAPOLIS POWER & LIGHT COMPANY	75,918.75
75961	CHECK	04/07/2022	PHILIP G. ANDERSON	400.00
75962	CHECK	04/07/2022	PHILLIP D LIVERS	20,700.00
75963	CHECK	04/07/2022	SONDHI SOLUTIONS	1,065.67
75964	CHECK	04/07/2022	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBH	24,478.60
75965	CHECK	04/07/2022	WEST PERRY (PETTY CASH)	20.00
75966	CHECK	04/14/2022	ADP, INC.	2,079.55
75967	CHECK	04/14/2022	AFSCME COUNCIL IKOC 962	2,270.37
75968	CHECK	04/14/2022	ALLISON O'KEEFFE	725.00
75969	CHECK	04/14/2022	ARAB TERMITE AND PEST CONTROL INC	5,060.00
75970	CHECK	04/14/2022	ARSEE ENGINEERS, INC	1,850.00
75971	CHECK	04/14/2022	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	70,823.00
75972	CHECK	04/14/2022	ATC GROUP SERVICES, LLC DEPOSITORY	444.00
75973	CHECK	04/14/2022	BLACKMORE & BUCKNER ROOFING	3,000.00
75974	CHECK	04/14/2022	CITIZENS ENERGY GROUP	5,201.99
75975	CHECK	04/14/2022	DACO GLASS & GLAZING INC	1,636.00
75976	CHECK	04/14/2022	ELLIS MECHANICAL & ELECTRICAL	5,724.90
75977	CHECK	04/14/2022	EUGENE MARKIEWICZ	1,000.00
75978	CHECK	04/14/2022	GEYER FIRE PROTECTION, LLC	915.00
75979	CHECK	04/14/2022	GLS, INC.	1,670.00
75980	CHECK	04/14/2022	HORNING ROOFING & SHEET METAL	353.82
75981	CHECK	04/14/2022	IBJ MEDIA	82.19
75982	CHECK	04/14/2022	LEGALSHIELD	261.85
75983	CHECK	04/14/2022	MARY RANKIN	4,725.00
75984	CHECK	04/14/2022	MIKE COGHLAN	35.88
75985	CHECK	04/14/2022	RLR ASSOCIATES, INC	3,075.00
75986	CHECK	04/14/2022	BHE DESIGN LLC	130.00
75987	CHECK	04/14/2022	URBAN LIBRARIES COUNCIL	13,500.00
75988	CHECK	04/14/2022	YOUR AUTOMATIC DOOR COMPANY	160.00
75989	CHECK	04/21/2022	A CLASSIC PARTY RENTAL CO	2,388.57
75990	CHECK	04/21/2022	ADP, INC.	2,084.73
75991	CHECK	04/21/2022	AMERICAN UNITED LIFE INSURANCE CO	3,999.34
75992	CHECK	04/21/2022	ANTHEM INSURANCE COMPANIES, INC	631,400.00
75993	CHECK	04/21/2022	AT&T	1,766.09
75994	CHECK	04/21/2022	AT&T	14.75
75995	CHECK	04/21/2022	AT&T	513.07
75996	CHECK	04/21/2022	BLACKMORE & BUCKNER ROOFING	699.38
75997	CHECK	04/21/2022	INDIANAPOLIS PUBLIC SCHOOLS	13,650.00
75998	CHECK	04/21/2022	CIH	49.30
75999	CHECK	04/21/2022	CENTRAL INDIANA SECURITY CORP., LTD	308.95

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
76000	CHECK	04/21/2022	CITIZENS ENERGY GROUP	137.13
76001	CHECK	04/21/2022	CMID	420.00
76002	CHECK	04/21/2022	COMPLETE WELLNESS SOLUTIONS LLC	952.25
76003	CHECK	04/21/2022	COMPUTYPE INC.	482.40
76004	CHECK	04/21/2022	CONNOR FINE PAINTING	5,865.00
76005	CHECK	04/21/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	7,319.27
76006	CHECK	04/21/2022	CROSSROADS DOCUMENT SERVICES	3,052.00
76007	CHECK	04/21/2022	DRIESSEN WATER INC	275.00
76008	CHECK	04/21/2022	DACO GLASS & GLAZING INC	490.00
76009	CHECK	04/21/2022	DELL MARKETING L.P.	1,326.00
76010	CHECK	04/21/2022	DISCOUNT SCHOOL SUPPLY	194.47
76011	CHECK	04/21/2022	ELLIS MECHANICAL & ELECTRICAL	6,863.82
76012	CHECK	04/21/2022	FEDEX	591.02
76013	CHECK	04/21/2022	FINDAWAY WORLD, LLC	1,025.81
76014	CHECK	04/21/2022	GAYLORD ARCHIVAL	162.13
76015	CHECK	04/21/2022	GENUINE PARTS COMPANY-INDIANAPOLIS	137.84
76016	CHECK	04/21/2022	GEYER FIRE PROTECTION, LLC	1,400.00
76017	CHECK	04/21/2022	GORDON PLUMBING, INC.	2,098.60
76018	CHECK	04/21/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	849.52
76019	CHECK	04/21/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	800.00
76020	CHECK	04/21/2022	ICC FLOORS	3,672.00
76021	CHECK	04/21/2022	INDIANA STATE LIBRARY	7,345.00
76022	CHECK	04/21/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	551.39
76023	CHECK	04/21/2022	INDY CHAMBER OF COMMERCE	2,000.00
76024	CHECK	04/21/2022	INDY PRIDE, INC.	728.59
76025	CHECK	04/21/2022	JACKSON OIL & SOLVENTS, INC	616.82
76026	CHECK	04/21/2022	JAMES CODY	400.00
76027	CHECK	04/21/2022	JEREMY SOUTH	1,600.00
76028	CHECK	04/21/2022	KENDRIA SMITH	1,000.00
76029	CHECK	04/21/2022	KOORSEN FIRE & SECURITY	1,220.00
76030	CHECK	04/21/2022	KWIK CASE LLC	6,352.00
76031	CHECK	04/21/2022	MACALLISTER MACHINERY CO., INC	1,360.00
76032	CHECK	04/21/2022	MATTHEW BENDER & CO.	704.46
76033	CHECK	04/21/2022	MENTOR RESOURCES, INC	7,500.00
76034	CHECK	04/21/2022	MIDWEST REMEDIATION, INC.	5,734.96
76035	CHECK	04/21/2022	NETX INFORMATION SYSTEMS, INC.	42,976.67
76036	CHECK	04/21/2022	NEW AQUA, LLC	89.30
76037	CHECK	04/21/2022	OCLC INC	31,500.87
76038	CHECK	04/21/2022	PROFESSIONAL GARAGE DOOR SYSTEMS	303.00
76039	CHECK	04/21/2022	PROVIDENCE OUTDOOR	6,075.00
76040	CHECK	04/21/2022	RED OXYGEN INC	20.33
76041	CHECK	04/21/2022	REPROGRAPHIX, INC	140.00
76042	CHECK	04/21/2022	REPUBLIC WASTE SERVICES	5,832.80
76043	CHECK	04/21/2022	RIVERS RESOURCES	419.80
76044	CHECK	04/21/2022	SCOTT HESS	400.00
76045	CHECK	04/21/2022	SOUTHPORT (PETTY CASH)	48.51
76046	CHECK	04/21/2022	STERLING INFOSYSTEMS INC	112.00
76047	CHECK	04/21/2022	TECHNOLOGY INTEGRATION GROUP	1,267.80
76048	CHECK	04/21/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,306.00
76049	CHECK	04/21/2022	THYSSEN KRUPP ELEVATOR CORPORATION	9,986.75
76050	CHECK	04/21/2022	TIMOTHY P. BOWLING	90.00
76051	CHECK	04/21/2022	UNIFORM HOUSE INC. THE	71.04
76052	CHECK	04/21/2022	UNITED PARCEL SERVICE	717.73
76053	CHECK	04/21/2022	VERTIV CORPORATION	8,894.32
76054	CHECK	04/21/2022	YOUR AUTOMATIC DOOR COMPANY	160.00
76055	CHECK	04/21/2022	YOURMEMBERSHIP.COM, INC.	699.00
76056	CHECK	04/28/2022	A CLASSIC PARTY RENTAL CO	2,324.00
76057	CHECK	04/28/2022	AT&T	127.23
76058	CHECK	04/28/2022	AT&T MOBILITY	735.23
76059	CHECK	04/28/2022	AT&T MOBILITY	4,408.80
76060	CHECK	04/28/2022	BRIGHTLY SOFTWARE INC	2,556.83
76061	CHECK	04/28/2022	CHAIN STORE GUIDES, LLC	399.00
76062	CHECK	04/28/2022	CHI BLACKBURN	700.00



<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
76063	CHECK	04/28/2022	CITIZENS ENERGY GROUP	2,427.64
76064	CHECK	04/28/2022	DYNAMARK GRAPHICS GROUP	722.07
76065	CHECK	04/28/2022	ELLIS MECHANICAL & ELECTRICAL	321.78
76066	CHECK	04/28/2022	ESSENTIAL ARCHITECTURAL SIGNS, INC	100.00
76067	CHECK	04/28/2022	GALE GROUP THE	3,974.80
76068	CHECK	04/28/2022	GEYER FIRE PROTECTION, LLC	9,670.00
76069	CHECK	04/28/2022	GREY HOUSE PUBLISHING	282.00
76070	CHECK	04/28/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	800.00
76071	CHECK	04/28/2022	HIRON & COMPANY COMMUNICATINS, INC	12,000.00
76072	CHECK	04/28/2022	INDIANA NEWSPAPERS, INC.	831.33
76073	CHECK	04/28/2022	INDIANAPOLIS FLEET SERVICES	2,009.05
76074	CHECK	04/28/2022	JEREMY NORRIS	1,610.00
76075	CHECK	04/28/2022	JEREMY SOUTH	400.00
76076	CHECK	04/28/2022	LIBRARY IDEAS	1,038.70
76077	CHECK	04/28/2022	MARION CTY STORMWATER MGMT DISTRICT	11,779.80
76078	CHECK	04/28/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
76079	CHECK	04/28/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00
76080	CHECK	04/28/2022	MIDWEST SPECIALITIES, LLC	2,125.00
76081	CHECK	04/28/2022	MUNICIPAL CODE CORPORATION	390.00
76082	CHECK	04/28/2022	NETX INFORMATION SYSTEMS, INC.	7,200.00
76083	CHECK	04/28/2022	PAYPAL	54.10
76084	CHECK	04/28/2022	THE HARMON HOUSE L.L.C.	1,165.00
76085	CHECK	04/28/2022	THE INDIANA STATE LIBRARY FOUNDATION, INC.	111.69
76086	CHECK	04/28/2022	YMCA OF GREATER INDIANAPOLIS	5,000.00
305447	EFT	04/07/2022	ALSCO	796.56
305448	EFT	04/07/2022	COMMUNITY HEALTH NETWORK	1,600.00
305449	EFT	04/07/2022	DELTA DENTAL	11,649.36
305450	EFT	04/07/2022	DEMCO, INC.	5,831.68
305451	EFT	04/07/2022	G4S SECURE SOLUTIONS (USA) INC.	1,445.34
305452	EFT	04/07/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	3,536.23
305453	EFT	04/07/2022	INSIGHT PUBLIC SECTOR, INC	18,948.00
305454	EFT	04/07/2022	KLINES QUALITY WATER, INC	54.60
305455	EFT	04/07/2022	LEVEL (3) COMMUNICATIONS, LLC	9,743.30
305456	EFT	04/07/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	2,069.00
305457	EFT	04/07/2022	MOORE INFORMATION SERVICES, INC	474.80
305458	EFT	04/07/2022	REGIONS BANK PURCHASING CARD	19,714.20
305459	EFT	04/07/2022	RICHARD LOPEZ ELECTRICAL, LLC	255.00
305460	EFT	04/07/2022	THE SKILLMAN CORPORATION	220,307.40
305461	EFT	04/07/2022	ULINE	1,037.25
305463	EFT	04/14/2022	BAKER & TAYLOR	1,212.43
305464	EFT	04/14/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	180.00
305465	EFT	04/14/2022	BRODART COMPANY CONTINUATIONS	1,528.55
305466	EFT	04/14/2022	CITIZENS THERMAL ENRGY.	23,531.99
305467	EFT	04/14/2022	G4S SECURE SOLUTIONS (USA) INC.	28,803.52
305468	EFT	04/14/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	5,656.02
305469	EFT	04/14/2022	INGRAM LIBRARY SERVICES	27.75
305470	EFT	04/14/2022	J&G CARPET PLUS	985.00
305471	EFT	04/14/2022	OVERDRIVE INC	260.42
305472	EFT	04/14/2022	RLR ASSOCIATES, INC	21,714.00
305473	EFT	04/14/2022	STENZ MANAGEMENT COMPANY, INC	3,140.56
305474	EFT	04/14/2022	TITAN ASSOCIATES	170.00
305479	EFT	04/21/2022	ACORN DISTRIBUTORS, INC	289.44
305480	EFT	04/21/2022	BAKER & TAYLOR	72.12
305481	EFT	04/21/2022	BAKER & TAYLOR	1,039.83
305482	EFT	04/21/2022	BAKER & TAYLOR	66,852.55
305483	EFT	04/21/2022	BAKER & TAYLOR	59,709.30
305484	EFT	04/21/2022	BAKER & TAYLOR	10.72
305485	EFT	04/21/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	17,304.88
305486	EFT	04/21/2022	BLACKSTONE AUDIO INC	4,648.42
305487	EFT	04/21/2022	BRODART CO	548.34
305488	EFT	04/21/2022	BRODART COMPANY CONTINUATIONS	210.95
305489	EFT	04/21/2022	CDW GOVERNMENT, INC.	1,843.39
305490	EFT	04/21/2022	CENTRAL SECURITY & COMMUNICATIONS	351.50

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
305491	EFT	04/21/2022	DANCORP INC. DBA DANCO	600.00
305492	EFT	04/21/2022	DELTA DENTAL	50.26
305493	EFT	04/21/2022	DELTA DENTAL	362.49
305494	EFT	04/21/2022	DEMCO, INC.	4,885.95
305495	EFT	04/21/2022	DENISON PARKING	20,370.65
305496	EFT	04/21/2022	FLEET CARE, INC.	300.08
305497	EFT	04/21/2022	GRAINGER	326.40
305498	EFT	04/21/2022	INDIANA PLUMBING AND DRAIN LLC	10,037.00
305499	EFT	04/21/2022	INDIANAPOLIS ARMORED CAR, INC	4,333.82
305500	EFT	04/21/2022	INGRAM LIBRARY SERVICES	2,377.43
305501	EFT	04/21/2022	IRVINGTON PRESBYTERIAN CHURCH	937.50
305502	EFT	04/21/2022	KLINES QUALITY WATER, INC	55.35
305503	EFT	04/21/2022	LEVEL (3) COMMUNICATIONS, LLC	3,879.61
305504	EFT	04/21/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	2,295.35
305505	EFT	04/21/2022	MARKET STREET GROUP, INC	4,000.00
305506	EFT	04/21/2022	MARY RANKIN	3,762.50
305507	EFT	04/21/2022	MIDWEST TAPE - AUDIOBOOKS ONLY	42.09
305508	EFT	04/21/2022	MIDWEST TAPE - PROCESSED DVDS	3,204.52
305509	EFT	04/21/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	4,135.34
305510	EFT	04/21/2022	MIDWEST TAPE NON PROCESSED	179.97
305511	EFT	04/21/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	11,909.51
305512	EFT	04/21/2022	ORACLE ELEVATOR HOLDCO, INC.	918.75
305513	EFT	04/21/2022	OVERDRIVE INC	155,510.75
305514	EFT	04/21/2022	RATIO ARCHITECTS, LLC	35,233.68
305515	EFT	04/21/2022	RECORD DOORS	2,047.70
305516	EFT	04/21/2022	RICHARD LOPEZ ELECTRICAL, LLC	39,070.81
305517	EFT	04/21/2022	RICOH USA, INC. - 12882	12,479.78
305518	EFT	04/21/2022	RICOH USA, INC. - 12882	3,970.00
305519	EFT	04/21/2022	STENZ MANAGEMENT COMPANY, INC	6,362.57
305520	EFT	04/21/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	1,957.00
305521	EFT	04/21/2022	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,947.24
305522	EFT	04/21/2022	TITAN ASSOCIATES	67,834.58
305523	EFT	04/21/2022	VALUE LINE PUBLISHING INC.	1,103.00
305530	EFT	04/28/2022	BAKER & TAYLOR	7,406.57
305531	EFT	04/28/2022	BAKER & TAYLOR	20,200.38
305532	EFT	04/28/2022	BAKER & TAYLOR	12,106.53
305533	EFT	04/28/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	4,998.69
305534	EFT	04/28/2022	BLACKSTONE AUDIO INC	338.52
305535	EFT	04/28/2022	CDW GOVERNMENT, INC.	1,744.70
305536	EFT	04/28/2022	CENTRAL SECURITY & COMMUNICATIONS	4,458.47
305537	EFT	04/28/2022	DANCORP INC. DBA DANCO	500.00
305538	EFT	04/28/2022	EBSCO INFORMATION SERVICES	0.43
305539	EFT	04/28/2022	ETI PERFORMANCE IMPROVEMENT	40,472.00
305540	EFT	04/28/2022	FINELINE PRINTING GROUP	725.00
305541	EFT	04/28/2022	INDIANA PLUMBING AND DRAIN LLC	465.00
305542	EFT	04/28/2022	INGRAM LIBRARY SERVICES	787.50
305543	EFT	04/28/2022	INSIGHT PUBLIC SECTOR, INC	103.16
305544	EFT	04/28/2022	J&G CARPET PLUS	1,295.00
305545	EFT	04/28/2022	KRM ARCHITECTURE+ INC	9,627.82
305546	EFT	04/28/2022	ORACLE ELEVATOR HOLDCO, INC.	7,554.89
305547	EFT	04/28/2022	RICOH USA, INC. - 12882	3,970.00
305548	EFT	04/28/2022	UNIVERSAL PROTECTION SERVICE, LP	694.87
			<b>Total</b>	<b>\$ 2,509,080.55</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 1,196,811.27
<b>EFT Check</b>	\$ 1,312,269.28
<b>Total Payments</b>	\$ 2,509,080.55
<b>Total Voided Items</b>	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
BANK REGISTER  
FINES ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
916	CHECK	4/7/2022	MELISSA STANLEY	13.95
917	CHECK	4/14/2022	KIMBERLY DINUNZIO	13.51
			<b>Total</b>	<u>\$ 27.46</u>

Summary by Transaction Type:

Computer Check	\$	27.46
EFT Check	\$	-
Total Payments	\$	27.46
Total Voided Items	\$	-

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**  
**BANK REGISTER**  
**GIFT ACCOUNT**

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8299	CHECK	04/07/2022	BETH MENG	50.00
8300	CHECK	04/07/2022	BRIGHT IDEAS IN BROAD RIPPLE	976.52
8301	CHECK	04/07/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	800.00
8302	CHECK	04/07/2022	JUDY GRAY	105.88
8303	CHECK	04/07/2022	LOGIKA INNOVATION, INC.	250.00
8304	CHECK	04/07/2022	LORALYNN E EADES	280.00
8305	CHECK	04/07/2022	MARTIN UNIVERSITY	2,500.00
8306	CHECK	04/07/2022	PAUL R HANSON	50.00
8307	CHECK	04/07/2022	SAKURA FUQUA	50.00
8308	CHECK	04/07/2022	VLADIMIR KRAKOVICH	600.00
8309	CHECK	04/07/2022	YEFIM PASTUKH	600.00
8310	CHECK	04/14/2022	BOLLYWOOD BEATS	300.00
8311	CHECK	04/14/2022	CONNOR FINE PAINTING	2,721.00
8312	CHECK	04/14/2022	CROSSROADS DOCUMENT SERVICES	2,157.36
8313	CHECK	04/14/2022	THIERRY BAPTISTE	1,500.00
8314	CHECK	04/21/2022	ARTS FOR LEARNING INDIANA	2,771.00
8315	CHECK	04/21/2022	BETH MENG	50.00
8316	CHECK	04/21/2022	BEVERLY SCOTT	300.00
8317	CHECK	04/21/2022	CAREY INTERNATIONAL, INC.	208.42
8318	CHECK	04/21/2022	CREATIVE AQUATIC SOLUTIONS, LLC	210.00
8319	CHECK	04/21/2022	DAMON K WHORTON	150.00
8320	CHECK	04/21/2022	DYNAMARK GRAPHICS GROUP	547.96
8321	CHECK	04/21/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	800.00
8322	CHECK	04/21/2022	IMMIGRANT WELCOME CENTER	500.00
8323	CHECK	04/21/2022	JOHN ALVARADO	250.00
8324	CHECK	04/21/2022	LORALYNN E EADES	560.00
8325	CHECK	04/21/2022	PERRY A. SCOTT	300.00
8326	CHECK	04/21/2022	SAKURA FUQUA	50.00
8327	CHECK	04/21/2022	TAMARA BUCHANAN	57.18
8328	CHECK	04/28/2022	A CLASSIC PARTY RENTAL CO	4,113.76
8329	CHECK	04/28/2022	ALESSANDRA GENEVIEVE HOLMES	100.00
8330	CHECK	04/28/2022	BEECH GROVE (PETTY CASH)	55.00
8331	CHECK	04/28/2022	BETH MENG	100.00
8332	CHECK	04/28/2022	BRIGHTWOOD (PETTY CASH)	60.00
8333	CHECK	04/28/2022	CASH & CARRY PAPER COMPANY, INC.	30.95
8334	VOID	04/28/2022	CENTRAL LIBRARY (PETTY CASH)	500.00
8335	CHECK	04/28/2022	CHIA-YI BUSH	100.00
8336	CHECK	04/28/2022	COLLEGE AVENUE BRANCH (PETTY CASH)	60.00
8337	CHECK	04/28/2022	DAPHNE TULL	1,000.00
8338	CHECK	04/28/2022	DECATUR (PETTY CASH)	55.00
8339	CHECK	04/28/2022	E. 38TH ST (PETTY CASH)	65.00
8340	CHECK	04/28/2022	EAGLE BRANCH (PETTY CASH)	70.00
8341	CHECK	04/28/2022	EAST WASHINGTON (PETTY CASH)	50.00
8342	CHECK	04/28/2022	FRANKLIN ROAD (PETTY CASH)	75.00
8343	CHECK	04/28/2022	FUN EXPRESS, LLC	60.08
8344	CHECK	04/28/2022	GARFIELD PARK (PETTY CASH)	60.00
8345	CHECK	04/28/2022	GLENDALE (PETTY CASH)	75.00
8346	CHECK	04/28/2022	HAUGHVILLE (PETTY CASH)	55.00
8347	CHECK	04/28/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	2,000.00
8348	CHECK	04/28/2022	INFOZONE (PETTY CASH)	55.00
8349	CHECK	04/28/2022	IRVINGTON BRANCH (PETTY CASH)	70.00

<b>No.</b>	<b>Type</b>	<b>Date</b>	<b>Reference</b>	<b>Amount</b>
8350	CHECK	04/28/2022	KONSTANTIN UMANSKY	300.00
8351	CHECK	04/28/2022	LAURA ESTALA LOZA MARTINEZ	675.00
8352	CHECK	04/28/2022	LAWRENCE (PETTY CASH)	80.00
8353	CHECK	04/28/2022	LIBRARY IDEAS	39.95
8354	CHECK	04/28/2022	LOGIKA INNOVATION, INC.	250.00
8355	VOID	04/28/2022	*** NOT FOUND	505.00
8356	CHECK	04/28/2022	LUNA LANGUAGE SERVICES	249.32
8357	CHECK	04/28/2022	MARIANNE MCKENZIE	835.63
8358	VOID	04/28/2022	MICHIGAN ROAD PETTY CASH	65.00
8359	CHECK	04/28/2022	MINDY MCGINNIS	2,000.00
8360	CHECK	04/28/2022	MONTOYA MEGERLE BARKER	460.57
8361	CHECK	04/28/2022	NORA (PETTY CASH)	75.00
8362	CHECK	04/28/2022	PETER VICKERY	300.00
8363	CHECK	04/28/2022	PIKE (PETTY CASH)	75.00
8364	CHECK	04/28/2022	REBECCA L. EDIE	300.00
8365	CHECK	04/28/2022	SAKURA FUQUA	100.00
8366	CHECK	04/28/2022	SOUTHPORT (PETTY CASH)	80.00
8367	CHECK	04/28/2022	SPADES PARK (PETTY CASH)	50.00
8368	CHECK	04/28/2022	THE HARMON HOUSE L.L.C.	2,105.00
8369	CHECK	04/28/2022	THE LATINO/A YOUTH COLLECTIVE OF INDIANA INC.	1,500.00
8370	CHECK	04/28/2022	SCOTT R JANZ	200.00
8371	CHECK	04/28/2022	WARREN (PETTY CASH)	75.00
8372	CHECK	04/28/2022	WAYNE (PETTY CASH)	75.00
8373	CHECK	04/28/2022	WEST INDIANAPOLIS (PETTY CASH)	50.00
8374	CHECK	04/28/2022	WEST PERRY (PETTY CASH)	79.29
305462	EFT	04/07/2022	INGRAM LIBRARY SERVICES	474.00
305475	EFT	04/14/2022	BAKER & TAYLOR	23.57
305476	EFT	04/14/2022	DEMCO, INC.	1,887.90
305477	EFT	04/14/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	116.50
305478	EFT	04/14/2022	RENATO SOFTWARE LTD.	330.00
305524	EFT	04/21/2022	BRODART CO	784.35
305525	EFT	04/21/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,600.00
305526	EFT	04/28/2022	FINELINE PRINTING GROUP	447.00
305527	EFT	04/28/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	4,951.61
305528	EFT	04/28/2022	PRINTING PARTNERS	312.00
305529	EFT	04/28/2022	STAPLES	838.00
			<b>Total</b>	<b>\$ 50,794.80</b>

**Summary by Transaction Type:**

<b>Computer Check</b>	\$ 37,959.87
<b>EFT Check</b>	\$ 11,764.93
<b>Total Payments</b>	\$ 48,654.80
<b>Total Voided Items</b>	\$ 1,070.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY**

**May 23, 2022**

**PERSONNEL ACTIONS**

**RESOLUTION 32-2022**

**NEW HIRES:**

- Jill Edwards, Program Specialist, Program Development Area, \$25.17 per hour, Effective: May 5, 2022
- Katherine Sorrell, Youth Multimedia Learning Specialist, Learning Curve, \$20.80 per hour, Effective: April 20, 2022
- Sakura Fuqua, Program Specialist, Program Development Area, \$26.50 per hour, Effective: May 5, 2022
- Sophia Bowman, Hourly Events Assistant, Events, \$15.17 per hour, Effective: April 20, 2022
- Kimberly Cage, Library Assistant III, Lawrence, \$ 16.31 per hour, Effective: April 20, 2022
- Will Scharfenberger, Public Services Librarian, Central Adult Reference, \$22.69 per hour, Effective: May 5, 2022
- David Dyer, Public Services Librarian, Central Adult Reference, \$24.03 per hour, Effective: May 18, 2022
- Kayla Hensley, Page, Glendale, \$12.50 per hour, Effective: May 5, 2022
- Charles Thompson, Library Security Assistant, Southport, \$15.17 per hour, Effective: May 18, 2022
- Anne Miotke, Library Assistant II, West Perry, \$15.17 per hour, Effective: May 5, 2022
- Ash Fillmore, Computer Assistant II, Decatur, \$15.17 per hour, Effective: May 5, 2022
- Kegan Mixdorf, Page, Central, \$12.50 per hour, Effective: May 18, 2022
- Darlin Martinez, Computer Assistant II, Martindale-Brightwood, \$15.17 per hour, Effective: May 18, 2022

**INTERNAL CHANGES:**

- Jennifer Carter from Interim Budget Manager, Chief Financial Service Area, \$29.09 per hour to Budget Manager, Chief Financial Service Area, \$36.05 per hour, Effective: April 3, 2022
- Kirsten Weaver from Program Specialist, Program Development Area, \$26.22 per hour to Interim Area Resource Manager, Adult Services, Program Development Area, \$31.27 per hour, Effective: April 24, 2022
- Miguel Ruiz from Staff Accountant, Accounting Service, \$26.18 per hour to Project Manager, Innovation & Technology, Information Technology, \$31.27 per hour, Effective: May 22, 2022
- Shylo Scott from Page, West Indianapolis Branch to Page, Eagle Branch, No Change in Pay, Effective: May 8, 2022
- Briana Parker from Library Assistant II, Lawrence Branch, \$15.17 per hour to Public Services Librarian, Central Adult Reference, \$21.78 per hour, Effective: June 5, 2022

- Patrick Mahoney from Interim Manager, Business Systems Analyst, Information Technology, \$38.94 per hour to LAN Administrator, Information Technology, \$37.09 per hour, Effective: May 8, 2022
- Demetrius Green from Network PC Technician, Information Technology, \$20.26 per hour to Interim Manager, Business Systems Analyst, Information Technology, \$33.61 per hour, Effective: May 8, 2022
- Gregory Bolden from Technical Training Specialist, Human Resources to Interim PC/LAN Specialist, Information Technology, No Change in Pay, Effective: May 8, 2022
- Consuelo Zavala from Library Assistant II, Glendale Branch, \$15.17 per hour to Library Assistant III, Glendale Branch, \$16.31 per hour, Effective: May 8, 2022
- Moon light from Computer Assistant II, College Avenue Branch to Library Assistant II, Central Borrowers Service Section, No Change in Pay, Effective: May 8, 2022
- Christopher Hogsett from Supervisor Librarian, Learning Curve, \$23.88 per hour to Interim Manager, Regional Branch, Warren Branch, \$29.09 per hour, Effective: May 9, 2022
- Christopher Brozo from Youth Multimedia Learning Specialist, Learning Curve to Hourly Youth Multimedia Learning Specialist, Learning Curve, No Change in Pay, Effective: May 22, 2022
- Rachel Jamieson from Public Services Librarian, Lawrence Branch, \$22.65 per hour to Supervisor Librarian, Lawrence Branch, \$23.41 per hour, Effective: May 22, 2022

**RE-HIRES:**

- Dawn Hawkins, Hourly Computer Assistant II, East 38<sup>th</sup> Street, \$15.17 per hour, Effective: May 8, 2022
- Emilia Warren, Page, Garfield Park, \$12.500 per hour, Effective: April 23, 2022

**SEPARATIONS:**

- Deborah Manley, Public Services Librarian, Warren, 3 years and 11 months, Effective: April 22, 2022
- Nick Arzola, Hourly Digital Projects Intern, Collection Management, 3 months, Effective: April 11, 2022
- Hannah Stumpf, Page, Garfield Park, 5 months, Effective: March 12, 2022
- Stephanie Bielawski, Page, Lawrence, 1 year and 5 months, Effective: April 14, 2022
- Melissa Wooton, Area Resource Manager, Adult Service, Program Development Area, 22 years and 8 months, Effective: April 22, 2022
- Suzan Aleta Griffin, Library Assistant II, Eagle, 15 years and 5 months, Effective: April 30, 2022
- Veatrice Jones, Manager, Business Systems and Messaging, Information Technology, 26 years and 3 months, Effective: April 25, 2022
- Donna Ciriello, Public Services Librarian, Central Adult Reference, 10 months, Effective: May 21, 2022
- Angela Clark, Hourly Library Assistant II, Martindale Brightwood, 6 years and 10 months, Effective: May 3, 2022
- George Flexman, Order Specialist, Collection Management, 28 years and 5 months, Effective: April 29, 2022

- Phung Ling, Hourly Library Assistant II, Southport, 1 years and 11 months, Effective: May 7, 2022
- Dorcas Mawi, Library Assistant II, Southport, 1 year and 8 months, Effective: May 6, 2022
- Fana Gizaw, Page, Wayne, 9 months, Effective: May 3, 2022
- Daniel Chapman, Computer Assistant II, West Indianapolis, 8 months, Effective: May 12, 2022

**INACTIVE:**

- Jeremy Radway, Hourly Auditorium Assistant, Events, Effective: May 9, 2022

**RE-ACTIVATE:**

- Madison Blackwell, Page, Pike, Re-activated: June 6, 2022
- Meghan Koleszar, Page, Southport, Re-activated: May 22, 2022
- Saul Davison, Page, Garfield Park, Re-activated: May 16,2022

**RECLASSIFICATION: (None Reported)**



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
TRAVEL AND TRAINING ACTION  
RESOLUTION 32-2022**

**WHEREAS it is the opinion of the Board that it is necessary for the following individuals:**

**BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:**

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Nathaniel Weber	CEO	1000	Indianapolis	Mental Health First Aid Training	101	\$ 275.00				\$ 275.00
Patty Wallace	GLD	2003	Virtual	Serving Vulnerable Population	101	\$ 269.00				\$ 269.00
Kathryn Bacone	CMSA	1200	Virtual	OVGTSL Conference	101	\$ 55.00				\$ 55.00
Meredith Strizu	CMSA	1200	Virtual	OVGTSL Conference	101	\$ 55.00				\$ 55.00
Kathryn Millikan	CMSA	1200	Virtual	OVGTSL Conference	101	\$ 55.00				\$ 55.00
Mary Alice Durchholz	CMSA	1200	Virtual	OVGTSL Conference	101	\$ 55.00				\$ 55.00
Carolyn Adams	CFO	1300	Indianapolis	TylerConnect 2022	101	\$ 1,200.00				\$ 1,200.00
Rachel Jamieson	LAW	2013	Virtual	ASL With Children in Storytime	101	\$ 289.00				\$ 289.00
Nathaniel Weber	CEO	1000	Virtual	Project Management Course	101	\$ 209.00				\$ 209.00
Rhonda Oliver	LAW	2013	New Orleans	12th NCAAL Conference Planning & Site visit	101	\$ -				\$ -
Gay Nell German	SPK	2018	Indianapolis	Government Information Day	101		\$ 10.00			\$ 10.00
Montoya Barker	LAW	2013	Indianapolis	Government Information Day	101		\$ 10.00			\$ 10.00
Deborah Jones	FRA	2021	Indianapolis	Government Information Day	101		\$ 10.00			\$ 10.00
Miguel Ruiz	Acct	1300	Indianapolis	TylerConnect 2022	101	\$ 1,349.00	\$ 120.00			\$ 1,469.00
Gwendolyn Simmons	Acct	1302	Indianapolis	TylerConnect 2022	101	\$ 1,099.00	\$ 100.00			\$ 1,199.00
Mike Hollandbeck	Acct	1302	Indianapolis	TylerConnect 2022	101	\$ 1,099.00	\$ 100.00			\$ 1,199.00
Patricia Wallace	GLD	2003	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Lori Osting	WPR	2029	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Nicole Norton	BGR	2028	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Sarah Masson-Randall	COL	2002	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Michelle Duncan	INFO	2024	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Timothy Vollmer	NOR	2014	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Jyoti Verderame	CEN	1401	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Valerie L. Evans	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00

Dianne Hankerson	CMSA	1200	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Mikaela Smith	GLD	2003	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Deborah Jones	FRA	2021	Virtual	REI Training	101	\$ 350.00				\$ 350.00
Sara Liebhaber	SPVR	2026	Virtual	REI Training	101	\$ 350.00				\$ 350.00

\$ 10,559.00

**To :** Indianapolis Public Library Board Members

**Date:** May 2022 Update

**From:** Interim CEO Nichelle M. Hayes MPA, MLS

Since the last Board meeting, I have continued to work on creating a positive impact in the system by supporting staff, listening to concerns as well as managing day to day operations.

### **Interim CEO Focus**

- Compensation – A previous study was conducted that we are using as a guide, a few remaining recommendations should be implemented. We need to continue to make adjustments for market trends and inflation.
- Capacity (Staff) - The climate study indicates that Indianapolis Public Library’s staffing is significantly below similar systems. This is a factor in staff morale and turnover.
- Wellness – Promoting an emphasis on wellness will help to increase staff productivity and will lead to longer term staffing sustainability.

Long Term considerations are, being below market level for compensation across the system. Compression exists where 90% of the staff are in the 1<sup>st</sup> quartile of the pay grade. Ultimate goal to bring staff out of the beginning of the range and increase the lower pay grades. Grade 6 (\$17.53) – Grade 3 (\$12.50) are below the \$18 an hour living wage for Central Indiana.

Attended the Annual IndyPL Foundation meeting, May 10, 2022. I also conducted a tour of the Center for Black Literature & Culture (“CBLC”) for the IndyPL Foundation Board Members. The tour was well received, and the directors were excited about what the CBLC has to offer.

In honor of AAPI month (May) attended a portion of a symposium on Library Services for the Asian American, Native Hawaiian & Pacific Islander Community.

Discussions regarding the 2023 Library budget have taken place, with Interim CFO Carolyn Adams. Projections are being made regarding compensation and employees.

Two sets of interviews have been conducted for the CFO position. We are hoping to make an offer in the next 4 – 6 weeks.

On April 26, 2022 participated in King Kennedy Memorial Initiative: Marvelous Potential Session Six. We explored issues of Education Inequity, Food Insecurity, and Economic Opportunity on the West Side of Indianapolis.

Continuing to meet with Executive Committee Members, ARMS (West Region), Branch Managers and staff at various branches (Info Zone & East Washington).

On May 2, 2022 Quarterly Meeting with Staff Association and the Union.

On May 4, 2022 presented an update to the Municipal Committee of the City-County Council on the library and our short and long term objectives. The council members were supportive of the work we are doing and encouraged us to submit a budget request seeking additional funds for salaries.

On May 11, 2022 spoke to the Rotary Club of Indy Northeast. I gave them an overview of our current projects and programs. And specifically highlighted our Seed Library, which they were intrigued by.

Gregory Hill, Chief Public Services Officer (Interim), and I discussed current staffing levels and compared them to future needs. We will be adding 4 additional system wide floaters to help our capacity which bring us to total of 7. That will happen in approximately the next 4 – 6 weeks.

On May 16, 2022, I attended the Indiana Historical Marker Dedication and Documentary Premiere honoring the legacy of the John Hope School No. 26 and the Paul Laurence Dunbar Library (formerly IndyPL) which was held at 1301 East 16th Street. Along with, Charles Black, Control Room Staff Member) were interviewed for the documentary. Introduced Katie Taylor, Director of Indiana Educator Fellowships Oaks Academy, to our Digital Encyclopedia Staff to coordinate the possible inclusion of the documentary on our website as well as an entry for School 26.

### **Future Planning**

Working on a Dashboard that will show the focus areas and our process for achieving those goals. This is being worked on with the Executive Committee.

IndyPL needs a Culture Shift + Healing. This will take some time, but we have all the ingredients to make it a reality.

Committed to our Mission of promoting “Lifelong Learning”,

*Nichelle*

Nichelle M. Hayes MPA, MLS

Interim CEO

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
May 10, 2022

\*\*\*\*\*

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at the Glendale Branch and electronically via Teams on Tuesday, May 10 at 12:06 p.m. pursuant to notice given.

Committee Members Present: Chairman Bigsbee, Dr. Murtadha

Committee Members Virtual: Dr. TD Robinson

Other Attendees Present: Adam Parsons, Connie Scott, Mike Coghlan, and Russell Brown

Other Attendees Virtual: Shael Weidenbach, Shellie Rich, and Robert Morrison

Public Attendees Present: Karen Loftus and Kevin Montgomery

COMMITTEE REPORT

1. Resolution – XX-2022 – Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project

Adam Parsons introduced the Resolution, IndyPL used the RFQ process to solicit Statements of Qualifications from vendors for the services. The RFQ was prepared and issued on March 25, 2022. The Library received SOQs from seven (7) vendors by the April 19, 2022, deadline. The SOQ Evaluation Committee reviewed all qualifications received on April 25, 2022, had discussions with two (2) selected vendors (krM Architecture+ and Luminaut-Rowland) on May 2, 2022, checked references, and is present to report the results at the May 10, 2022, meeting.

Members of the SOQ Evaluation Committee in attendance (Connie Scott, Shellie Rich, Shael Weidenbach, and Adam Parsons) provide background information and history of the Learning Curve at Central Library. After completing their review, the Evaluation Committee recommends krM Architecture+ be awarded the contract.

Comments made by the Evaluation Committee included:

- The approach by krM is holistic, not just focusing on technology.
David Jakes, an education consultant, will bring a deep focus to the planning process as we work to create a learning environment.
Both vendors appear to understand the limits of the existing space.
The Staff at the Learning Curve are excited to bring this improvement to Library services to our patrons.

The team proposed by krM Architecture+ includes David Jakes for planning, programming, and community engagement services, CES (MBE) for mechanical, plumbing, and electrical engineering

services, Loftus Engineering (WBE) for technology engineering services, and V&J Consulting (VBE) for field inspection/quality control services.

krM Architecture+ will complete these Services on a negotiated lump-sum fee basis plus an allowance for reimbursable expenses consistent with the RFQ and the SOQ. The expense for the Services will be charged to the 2020 Facilities Improvement Bond Fund (Fund 482). The entire Project budget is \$3,000,000, and to be complete by the end of 2023.

After discussion, Dr. Murtadha made the motion, seconded by Dr. TD Robinson, that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**2. Resolution –XX-2022 – Approval to Award a Maintenance Services Contract for System-Wide Automated Material Handling Equipment**

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. Facilities Staff recommends Board approval to award a contract for maintenance services for system-wide automated material handling equipment to Lyngsoe Systems, Inc., Frederick, Maryland.

Over the past 5 years IndyPL has invested in automated materials handling equipment to streamline processes, improve turn-around times for patron returned items to be checked back into the collection, improve turn-around time for items placed on hold by patrons, and reduce repetitive material handling actions by Staff.

In 2017, IndyPL selected, using the RFP process, P.V. Supa as the vendor to install the first equipment at the Library Services Center. Additional installations were also provided by P.V. Supa for consistency across the system and P.V. Supa has provided maintenance for all the equipment.

In 2021, Lyngsoe Systems, Inc. acquired P.V. Supa including the responsibility for the maintenance of our equipment per the previous agreement. The existing services contract ended on February 28, 2022. Services have continued by mutual agreement with the understanding the contract is forthcoming.

Lyngsoe Systems, Inc. is not a certified minority/woman/veteran/disabled-owned business and will self-perform 100% of the required preventative maintenance services. Upon approval of the Resolution by the IndyPL Board, Facilities staff will collaborate with the Vendor to reach agreement on an IndyPL legal counsel prepared contract.

The proposal includes provisions for a three-year contract. The cost of these Services will be funded from the Operating Fund (Fund 101) during the contract terms.

Dr. Murtadha commented on the lack of XBE entities that were notified of the work. Adam Parsons explained the primary reason for selecting Lyngsoe Systems, Inc. was their recent acquisition of P.V. Supa, which provided proprietary knowledge of P.V. Supa equipment. Mr. Parsons stated that even with the proprietary knowledge, the contract is proposed to be three (3) years due to Lyngsoe Systems, Inc. being a new vendor.

Dr. Murtadha inquired as to how both IndyPL and Lyngsoe Systems, Inc. can support local and/or XBE vendors during the contract. Mr. Parsons suggested there are two primary ways for this to occur.

First, IndyPL and Lyngsoe Systems, Inc. can focus on selecting local and/or XBE vendors should any reactive maintenance be required that is beyond the scope of IndyPL staff to address.

Second, IndyPL can encourage the use of XBE vendors by Lyngsoe Systems, Inc., starting with a request of their current XBE utilization rates.

After discussion Dr. TD Robinson made the motion, seconded by Dr. Murtadha, that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

**3. Proposed Next Meeting**

Tuesday June 14, 2022, at 1:00. Location to be Determined.

**4. Adjournment**

The meeting adjourned at 12:35 p.m.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY  
NOTES OF THE  
FINANCE COMMITTEE MEETING  
MAY 12, 2022**

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The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Thursday May 12, 2022, at 10:30 am pursuant to notice given.

Committee Members Present: Chairman Pat Payne, Raymond Biederman, and Hope Tribble.

Other Attendees: Carolyn Adams, Nichelle Hayes, Shanika Heyward, Mike Reuter, and Russell Brown

**Resolution – 2022 Approval of CDW-G LLC Symantec Endpoint Security Complete Bundle Annual Subscription Quote.** Ms. Adams presented the board action request for approval of CDW-G Symantec Endpoint Security Complete Bundle Annual Subscription Quote. Ms. Heyward reviewed the Library's current cyber security components and how this bundle provides the Library the endpoint detection and response (EDR) functionality to meet requirements for cyber security insurance coverage, plus the standard endpoint protection for all workstations and servers, and the email messaging gateway security for each staff mailbox. The increased cost in this annual renewal results from providing the requisite EDR functionality and bundling in addition to our usual SEP functionality. The annual cost for this bundle with CDW-G LLC will be \$69,525, which will be funded from the current Operating fund budget line item – Repairs and Maintenance Computers. The Finance Committee made a motion to approve the resolution to proceed out of committee to the regular May 2022 Board Meeting.

**Briefing – Review of Long Term Capital Plan.** Ms. Adams presented the Long Term Capital Plan for the Library. The plan is maintained by the Library's Budget Manager, Jenny Carter, and is a five year projection through the year 2027. The plan included facilities renovations and capital projects and information technology needs with estimated amounts provided by directors of those departments. Branch renovations were scheduled as recommended in a facilities conditions assessment completed in prior years. Technology needs included network and infrastructure improvements, pcs, laptops and AWEs upgrades and accessibility equipment.

**Briefing – Review of Long Term Financial Plan.** Mr. Reuter, a consultant with the Library's finance department, reviewed the Long Term Financial Plan. Mr. Reuter stated there will be opportunity to increase debt in the next few years, as older bonds mature and are paid in full. Library management will want to strategize on what



capital expenditures they plan to fund with this new debt. Options included are information technology initiatives and branch renovations. Facilities will be completing a new facilities condition assessment in 2022 and will have an overview of renovations and maintenance that could be funded with debt. Management is making it a priority to find resources allowing the Library to increase the salary budget line. This is imperative as the library works towards keeping staff wages competitive in the current market. Two new branches, Fort Benjamin Harrison and Glendale will open in 2023. Once the annual operating costs for these new branches are realized in 2023, management will have a better indication of ongoing annual costs included in the Operating Fund projections.

## **Adjournment**

Ms. Payne declared the meeting adjourned at 11:45 a.m.

